

OFFICIAL BUDGET FORMS

CITY/TOWN OF SAFFORD

Fiscal Year 2022

CITY/TOWN OF SAFFORD

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Fiscal Year 2022

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RESOLUTION NUMBER R21-014

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAFFORD, GRAHAM COUNTY, ARIZONA SETTING FORTH THE TENTATIVE BUDGET AND ESTABLISHING THE MAXIMUM BUDGET AMOUNT FOR THE CITY OF SAFFORD FOR FISCAL YEAR 2021-2022.

WHEREAS, pursuant to the provisions of the laws of the State of Arizona, the Mayor and Council of the City of Safford ("the City Council") is required to adopt a budget; and,

WHEREAS, in accordance with Arizona Revised Statutes § 42-17102, the City Manager has prepared and filed with the City Council the Tentative Budget estimates for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

NOW, THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Safford as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. The statements and schedules attached hereto as Exhibit A and incorporated herein by reference are hereby adopted as the City's official tentative budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, including the establishment of the maximum budget amount for such fiscal year in the amount of \$81,027,139.

SECTION 3. Upon approval of the City Council, the official tentative budget and a notice, in the form attached as Exhibit B and incorporated herein by reference, of the public hearing of the City Council to hear taxpayers and make tax levies at designated times and places shall be published in the official City newspaper once a week for two consecutive weeks. The notice shall include the physical address of the Safford Library Program Room and the City website where the tentative budget may be found.

SECTION 4. No later than seven business days after the date of this Resolution, a complete copy of the tentative budget shall be available and shall post the tentative budget in a prominent location on the City's website.

SECTION 5. The Mayor, City Manager, the City Clerk, and the City Attorney are hereby authorized and directed to take all steps necessary to carry out the purpose and intent of this resolution.

PASSED, ADOPTED, AND APPROVED by the Mayor and City Council
day of May 2021.

of the City of Safford this 24th

APPROVED:

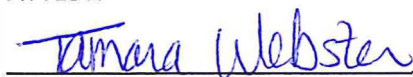
Jason Kouts, Mayor
City of Safford

M:

APPROVED AS TO FOR

William J. Sims, III
City Attorney

ATTEST:




Tamara Webster, CMC
City Clerk

CERTIFICATION

State of Arizona)
) ss
County of Graham)

I HEREBY CERTIFY, that the foregoing Resolution Number R21-014 was duly passed and adopted by the Mayor and City Council of the City of Safford, Graham County, Arizona, at a regular council meeting held May 24, 2021. A quorum of the Council was present at the meeting.

May 24, 2021
Date



Tamara Webster, CMC
City Clerk

CITY/TOWN OF SAFFORD
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2022

Fiscal Year	S c h	FUNDS									
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds		
2021	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	1	14,362,579	1,295,570	1,220,196	21,258,478	25,000	23,155,438	0	61,317,260
2021	Actual Expenditures/Expenses**	E	2	10,259,323	1,062,019	1,194,026	5,148,476	25,000	16,606,692	0	34,295,536
2022	Fund Balance/Net Position at July 1***		3	12,134,671	4,788,904				87,637,857		104,561,432
2022	Primary Property Tax Levy	B	4	261,680							261,680
2022	Secondary Property Tax Levy	B	5								0
2022	Estimated Revenues Other than Property Taxes	C	6	37,178,787	5,442,830	0	0	25,000	27,414,949	0	70,061,567
2022	Other Financing Sources	D	7	0	0	0	0	0	0	0	0
2022	Other Financing (Uses)	D	8	0	0	0	0	0	0	0	0
2022	Interfund Transfers In	D	9	1,973,934	2,158,830	15,950,555	24,578,608	0	110,402	0	44,772,330
2022	Interfund Transfers (Out)	D	10	23,299,430	8,439,818	0	0	0	13,033,082	0	44,772,330
2022	Reduction for Amounts Not Available:		11								
	LESS: Amounts for Future Debt Retirement:										0
	Future Capital Projects										0
	Maintained Fund Balance for Financial Stability										0
											0
											0
2022	Total Financial Resources Available		12	28,249,642	3,950,747	15,950,555	24,578,608	25,000	102,130,126	0	174,884,679
2022	Budgeted Expenditures/Expenses	E	13	17,248,933	1,246,116	15,950,555	24,578,608	25,000	21,977,927	0	81,027,139

EXPENDITURE LIMITATION COMPARISON

1	Budgeted expenditures/expenses
2	Add/subtract: estimated net reconciling items
3	Budgeted expenditures/expenses adjusted for reconciling items
4	Less: estimated exclusions
5	Amount subject to the expenditure limitation
6	EEC expenditure limitation

	2021	2022
1	\$ 61,317,260	\$ 81,027,139
2		
3	61,317,260	81,027,139
4		
5	\$ 61,317,260	\$ 81,027,139
6	\$ 103,228,215	\$ 103,689,253

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

CITY/TOWN OF SAFFORD
Tax Levy and Tax Rate Information
Fiscal Year 2022

	2021	2022
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>353,460</u>	\$ <u>366,246</u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>265,392</u>	\$ <u>261,680</u>
B. Secondary property taxes		
C. Total property tax levy amounts	\$ <u>265,392</u>	\$ <u>261,680</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u>265,392</u>	
(2) Prior years' levies		
(3) Total primary property taxes	\$ <u>265,392</u>	
B. Secondary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	\$ _____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ <u>265,392</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u>0.5135</u>	<u>0.5135</u>
(2) Secondary property tax rate	<u> </u>	<u> </u>
(3) Total city/town tax rate	<u>0.5135</u>	<u>0.5135</u>
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

CITY/TOWN OF SAFFORD
Revenues Other Than Property Taxes
Fiscal Year 2022

SOURCE OF REVENUES	ESTIMATED REVENUES 2021	ACTUAL REVENUES* 2021	ESTIMATED REVENUES 2022
GENERAL FUND			
Local taxes			
City Sales Tax	\$ 6,348,230	\$ 7,552,815	\$ 7,779,390
Licenses and permits			
Licenses and permits	54,707	41,959	68,220
Intergovernmental			
State Shared Sales Taxes	1,000,961	1,033,357	1,033,000
State Shared Income Taxes	1,433,818	1,426,710	1,469,510
Fire District	364,480	382,837	389,680
Auto Lieu Tax	603,200	674,599	688,090
Economic Stimulus			1,200,000
Library Support	32,400	32,400	32,400
Charges for services			
Cemetery	20,000	31,868	20,000
Recreational Fees	52,495	7,563	45,050
Airport Operations	202,908	228,477	229,400
Fines and forfeits			
Fines and Forfeits	45,275	44,329	32,160
Interest on investments			
Interest on Investments	44,512	4,324	4,850
In-lieu property taxes			
Contributions			
Miscellaneous			
Other Revenues	44,985	353,966	194,810
Utility in lieu of Franchise Tax	913,111	878,317	894,230
Franchise Tax	50,000	103,919	50,000
Other Grant Revenues	1,298,261	3,034,221	2,958,007
Rental of City Property	85,000	85,000	89,990
PSPRS Bond Funding			15,000,000
Contingency	3,000,000		5,000,000
Total General Fund	\$ 15,594,343	\$ 15,916,662	\$ 37,178,787

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY/TOWN OF SAFFORD
Revenues Other Than Property Taxes
Fiscal Year 2022

SOURCE OF REVENUES	ESTIMATED REVENUES 2021	ACTUAL REVENUES* 2021	ESTIMATED REVENUES 2022
SPECIAL REVENUE FUNDS			
Highway User Revenue Fund	\$ 772,403	\$ 755,761	\$ 757,149
Highway User Revenue Fund Exchange	3,653,581		
Street Grants			4,685,681
	\$ 4,425,984	\$ 755,761	\$ 5,442,830
Total Special Revenue Funds	\$ 4,425,984	\$ 755,761	\$ 5,442,830

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY/TOWN OF SAFFORD
Revenues Other Than Property Taxes
Fiscal Year 2022

SOURCE OF REVENUES	ESTIMATED REVENUES 2021	ACTUAL REVENUES*	ESTIMATED REVENUES 2022
DEBT SERVICE FUNDS			
_____	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____
Total Debt Service Funds	\$ _____	\$ _____	\$ _____
CAPITAL PROJECTS FUNDS			
_____	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____
Total Capital Projects Funds	\$ _____	\$ _____	\$ _____

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY/TOWN OF SAFFORD
Revenues Other Than Property Taxes
Fiscal Year 2022

SOURCE OF REVENUES	ESTIMATED REVENUES 2021	ACTUAL REVENUES* 2021	ESTIMATED REVENUES 2022
PERMANENT FUNDS			
Library Trust Fund	\$ 25,000	\$ 25,000	\$ 25,000
	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>
Total Permanent Funds	\$ 25,000	\$ 25,000	\$ 25,000
ENTERPRISE FUNDS			
Sanitation	\$ 1,161,287	\$ 1,229,744	\$ 1,237,123
Landfill	1,577,210	1,831,340	1,855,937
Water	6,710,561	6,748,100	6,755,730
Waste Water Utility	2,633,830	2,605,930	2,606,540
Gas Utility	2,526,787	2,173,620	2,174,270
Electric Utility	9,626,362	9,679,240	9,785,350
Contingency	3,000,000		3,000,000
	<u>\$ 27,236,038</u>	<u>\$ 24,267,974</u>	<u>\$ 27,414,949</u>
Total Enterprise Funds	\$ 27,236,038	\$ 24,267,974	\$ 27,414,949

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY/TOWN OF SAFFORD
Revenues Other Than Property Taxes
Fiscal Year 2022

SOURCE OF REVENUES	ESTIMATED REVENUES 2021	ACTUAL REVENUES* 2021	ESTIMATED REVENUES 2022
INTERNAL SERVICE FUNDS			
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
Total Internal Service Funds	\$ _____	\$ _____	\$ _____
TOTAL ALL FUNDS	\$ <u>47,281,364</u>	\$ <u>40,965,396</u>	\$ <u>70,061,567</u>

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY/TOWN OF SAFFORD
Other Financing Sources/(Uses) and Interfund Transfers
Fiscal Year 2022

FUND	OTHER FINANCING 2022		INTERFUND TRANSFERS 2022	
	SOURCES	(USES)	IN	(OUT)
GENERAL FUND				
Auto Lieu Tax Dedicated to HURF	\$	\$	\$	\$ 688,090
Sales Tax (.05) to Special Rev Fund				1,420,740
General Fund Capital Revenues				4,073,710
General Fund Debt Service				15,334,586
General Fund Support Charges			1,538,050	
General Fund Cemetery Perpetual Care				6,190
Cemetery Perpetual Care			6,190	
Cemetery Perpetual Care			8,810	
GF Internal service capital			111,270	
Fleet replacement			309,614	
				59,614
Fleet Capital				1,716,500
Total General Fund	\$	\$	\$ 1,973,934	\$ 23,299,430
SPECIAL REVENUE FUNDS				
Utility Support for Street Patch (HURF)	\$	\$	\$ 50,000	\$
Auto Lieu Tax Dedicated to HURF			688,090	
Sales Tax (.05) to Special Rev Fund			1,420,740	
HURF Capital Revenues				7,821,648
GF Internal service capital				2,200
HURF Debt Service				615,970
Total Special Revenue Funds	\$	\$	\$ 2,158,830	\$ 8,439,818
DEBT SERVICE FUNDS				
General Fund Debt Service	\$	\$	\$ 15,334,586	\$
HURF Debt Service			615,970	
Total Debt Service Funds	\$	\$	\$ 15,950,555	\$
CAPITAL PROJECTS FUNDS				
Enterprise Fund Capital Revenues	\$	\$	\$ 10,966,750	\$
HURF Capital Revenues			7,821,648	
General Fund Capital Revenues			4,073,710	
Fleet Capital			1,716,500	
Total Capital Projects Funds	\$	\$	\$ 24,578,608	\$
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Street Patch Fund	\$	\$	\$	\$ 50,000
Enterprise Fund Capital Revenues				10,966,750
Cemetery Perpetual Care				8,810
General Fund Support Charges				1,538,050
Fleet Replacement				250,000
Water payment to Wastewater Debt				110,402
GF Internal service capital				109,070
Wastewater Debt payment			110,402	
Total Enterprise Funds	\$	\$	\$ 110,402	\$ 13,033,082
INTERNAL SERVICE FUNDS				

CITY/TOWN OF SAFFORD
Other Financing Sources/(Uses) and Interfund Transfers
Fiscal Year 2022

FUND	OTHER FINANCING 2022		INTERFUND TRANSFERS 2022	
	SOURCES	(USES)	IN	(OUT)
	\$ _____	\$ _____	\$ _____	\$ _____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
Total Internal Service Funds	\$ _____	\$ _____	\$ _____	\$ _____
TOTAL ALL FUNDS	\$ _____	\$ _____	\$ 44,772,330	\$ 44,772,330

CITY/TOWN OF SAFFORD
Expenditures/Expenses by Fund
Fiscal Year 2022

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2021	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2021	ACTUAL EXPENDITURES/ EXPENSES* 2021	BUDGETED EXPENDITURES/ EXPENSES 2022
GENERAL FUND				
Statement E-1	\$ 11,362,579	\$	\$ 10,259,323	\$ 12,248,933
Contingency	3,000,000			5,000,000
Total General Fund	\$ 14,362,579	\$	\$ 10,259,323	\$ 17,248,933
SPECIAL REVENUE FUNDS				
Statement E-2	\$ 1,295,570	\$	\$ 1,062,019	\$ 1,246,116
Total Special Revenue Funds	\$ 1,295,570	\$	\$ 1,062,019	\$ 1,246,116
DEBT SERVICE FUNDS				
Statement E-3	\$ 1,220,196	\$	\$ 1,194,026	\$ 15,950,555
Total Debt Service Funds	\$ 1,220,196	\$	\$ 1,194,026	\$ 15,950,555
CAPITAL PROJECTS FUNDS				
Statement E-4	\$ 21,258,478	\$	\$ 5,148,476	\$ 24,578,608
Total Capital Projects Funds	\$ 21,258,478	\$	\$ 5,148,476	\$ 24,578,608
PERMANENT FUNDS				
Statement E-5	\$ 25,000	\$	\$ 25,000	\$ 25,000
Total Permanent Funds	\$ 25,000	\$	\$ 25,000	\$ 25,000
ENTERPRISE FUNDS				
Statement E-6	\$ 20,155,438	\$	\$ 16,606,692	\$ 18,977,927
Contingency	3,000,000			3,000,000
Total Enterprise Funds	\$ 23,155,438	\$	\$ 16,606,692	\$ 21,977,927
INTERNAL SERVICE FUNDS				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$ 61,317,260	\$	\$ 34,295,536	\$ 81,027,139

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

CITY/TOWN OF SAFFORD
Expenditures/Expenses by Department
Fiscal Year 2022

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED	ACTUAL EXPENDITURES/ EXPENSES*	BUDGETED EXPENDITURES/ EXPENSES
	2021	2021	2021	2022
General Fund See Statement E-1	\$ _____	\$ _____	\$ _____	\$ _____
Department Total	\$ _____	\$ _____	\$ _____	\$ _____
List Department:				
Special Revenues See Statement E-2	\$ _____	\$ _____	\$ _____	\$ _____
Department Total	\$ _____	\$ _____	\$ _____	\$ _____
List Department:				
Enterprise Funds See Statement E-6	\$ _____	\$ _____	\$ _____	\$ _____
Department Total	\$ _____	\$ _____	\$ _____	\$ _____

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

CITY/TOWN OF SAFFORD
Full-Time Employees and Personnel Compensation
Fiscal Year 2022

FUND	Full-Time Equivalent (FTE)	Employee Salaries and Hourly Costs	Retirement Costs	Healthcare Costs	Other Benefit Costs	Total Estimated Personnel Compensation
	2022	2022	2022	2022	2022	2022
GENERAL FUND	93	\$ 5,762,780	\$ 1,596,060	\$ 1,326,430	\$ 586,780	\$ 9,272,050
SPECIAL REVENUE FUNDS						
HURF	11	\$ 517,430	\$ 64,270	\$ 107,600	\$ 81,050	\$ 770,350
Total Special Revenue Funds	11	\$ 517,430	\$ 64,270	\$ 107,600	\$ 81,050	\$ 770,350
DEBT SERVICE FUNDS						
_____		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

Total Debt Service Funds		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
CAPITAL PROJECTS FUNDS						
_____		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

Total Capital Projects Funds		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
PERMANENT FUNDS						
_____		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

Total Permanent Funds		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
ENTERPRISE FUNDS						
_____	47	\$ 2,674,420	\$ 332,150	\$ 554,490	\$ 305,670	\$ 3,866,730

Total Enterprise Funds	47	\$ 2,674,420	\$ 332,150	\$ 554,490	\$ 305,670	\$ 3,866,730
INTERNAL SERVICE FUND						
_____		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

Total Internal Service Fund		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
TOTAL ALL FUNDS	151	\$ 8,954,630	\$ 1,992,480	\$ 1,988,520	\$ 973,500	\$ 13,909,130

CITY OF SAFFORD
SUPPORTING STATEMENTS OF EXPENDITURES/EXPENSES
Fiscal Year 2021-2022

Fund/Department	Budgeted Amounts for 2020-2021	Approved Adjustments 2020-2021	Actual Expenditures/ Expenses 2020-2021	Budgeted Amounts for 2021- 2022
Statement E-1 General Fund:				
City Council	418,086	-	372,968	435,220
City Manager	365,361	-	305,123	477,880
Human Resources	230,147	-	225,296	266,360
Legal Services	131,000	-	131,800	141,800
City Court	209,241	-	208,281	213,470
City Clerk	269,296	-	258,446	247,470
Finance Services	491,091	-	488,839	516,770
Planning & Community Svc	384,961	-	308,102	362,230
Building Safety	190,299	-	174,128	198,650
Recreational Program	163,542	-	138,335	163,000
Library	941,225	-	761,737	1,029,553
Police	5,114,357	-	4,423,694	5,369,310
Public Works	1,412,289	-	1,342,960	1,486,740
Golf Course	175,000	-	190,449	190,800
Airport	120,798	-	110,665	176,000
Fire District	645,885	-	614,528	673,680
Economic Development	100,000	-	203,972	300,000
Subtotal General Fund	11,362,579	-	10,259,323	12,248,933
Contingency	3,000,000	-	-	5,000,000
Total General Fund	14,362,579	-	10,259,323	17,248,933
Statement E-2 Special Revenues:				
HURF	1,295,570	-	1,062,019	1,246,116
Total Special Revenues	1,295,570	-	1,062,019	1,246,116
Statement E-3: Debt Service Funds:				
General Fund	602,483	-	576,313	15,334,586
Special Revenues	617,713	-	617,713	615,970
Total Debt Service Funds	1,220,196	-	1,194,026	15,950,555
Statement E-4: Capital Project Funds:				
General Fund	2,638,000	-	1,387,360	4,073,710
Special Revenues	7,286,923	-	640,453	7,821,648
Fleet	183,055	-	184,555	1,716,500
Enterprise Funds	11,150,500	-	2,936,108	10,966,750
Total Capital Project Funds	21,258,478	-	5,148,476	24,578,608
Statement E-5: Permanent Funds:				
Library Trust	25,000	-	25,000	25,000
Total Permanent Funds	25,000	-	25,000	25,000
Statement E-6: Enterprise Funds:				
Sanitation	1,109,031	-	957,403	1,130,210
Landfill	1,069,727	-	893,093	1,122,570
Water	4,840,720	-	4,028,207	4,334,810
Waste Water	839,969	-	690,640	829,004
Water Reclamation Plant	1,079,005	-	941,071	1,083,140
Gas	2,218,805	-	1,811,600	1,987,816
Electric	8,998,181	-	7,284,678	8,490,376
Subtotal Enterprise Funds	20,155,438	-	16,606,692	18,977,927
Contingency	3,000,000	-	-	3,000,000
Total Enterprise Funds	23,155,438	-	16,606,692	21,977,927
Grand Total	61,317,260	-	34,295,536	81,027,139