




CITY CLERK'S OFFICE

MONTHLY REPORT JUNE 2018

The City Clerk's Office continues to serve the City of Safford and its citizens efficiently and effectively. This monthly report will emphasize some of the key functions that have been completed by this office. As a part of this report, attached you will find our monthly statistics. I hope that you find value in this report and our office welcomes any input that may help our office better serve the City of Safford and its citizens.

KEY FUNCTIONS:

- Issued New Business Licenses Pursuant to City Code 5.04.010
- Prepared and mailed the Business License Application Renewal Notices
- Prepared, published and posted City Council Meeting Agendas/Notices
- Issued Dog Tags Pursuant to City Code 6.08.20
- Worked toward Goals & Objectives for FY17/18
- Scan current documents into Laserfiche: Minutes, Agendas, Resolutions, etc.
- Tamara attended the 2018 AMCA Clerk's Academy

 NEW BUSINESS LICENSES				May 2018
Business Name	Owner	Business Address	Phone	Description
Finchs Shiver Shack	Michael Finch	6970 Over the Hill Rd. Safford, AZ	928-965-1571	Mobile Shaved Ice/Ice Cream
Advanced Health & Wellness	Scott Mulleneaux/Ryan Hall	1491 W. Thatcher Blvd #107 Safford, AZ		Medical Clinic
AZTech Contracting, LLC	Jace Howard	1456 E. US Hwy 70 Safford, AZ	928-428-6200	General Contractor
Encompass Wealth LP	Tevis Esplin	2285 S. Bowie Ave. Solomon, AZ	503-739-3507	Investment Development
Janet's Counseling Service	Janet VanScoyk	1982 W. Island Circle Safford, AZ	307-760-5866	Counseling/Psychotherapy
Desert Services International	Josh John	18115 W. Van Buren Rd Goodyear, AZ	623-386-1254	General Contractor