



STATE OF ARIZONA

Department of Revenue

BUILDING AUTHORITIES NOTICE

The Annual Bond Exemption Certificates are currently being mailed to construction contractors to meet the statutory requirements

prescribed in **ARS § 42-5007**. This law requires building authorities to obtain a certificate from the Arizona Department of Revenue

to ensure the bonding requirement has been met prior to the issuance of any building permit for projects of \$50,000 or more in value.

All qualified contractors should receive their certificate by July 31, the expiration date of the last certificates.

There are three types of certificates issued by the Arizona Department of Revenue that allow qualified contractors to demonstrate

compliance with the bond requirement:

- Annual Bond Exemption Certificate
- One-time Bond Exemption Certificate
- Bond Receipt (the actual project bond)

The One-time Exemption Certificate and the Bond Receipt **MUST** specify the location of the project site. For your reference,

examples of the different types of certificates and the guidelines for compliance are included with this Notice.

Please direct any questions regarding this Notice to the Bond Compliance Officers at (602) 716-6056.

Sincerely,

Kimberly Gallen

Customer Service Representative – City Services Team

Education & Compliance Division - Audit District

Office Phone: (602) 716-6631

Fax: (602) 716-7973

Email: kgallen@azdor.gov

Unit Email: citiesunit@azdor.gov





ARIZONA DEPARTMENT OF REVENUE
LICENSE & REGISTRATION SECTION
1600 WEST MONROE
PHOENIX, ARIZONA 85007-2650

BOND EXEMPTION CERTIFICATE

Issued To: 1500051352092

1500051352092

12345678

ALL communications and reports MUST REFER to this LICENSE NO.



TESTING
1600 W MONROE
PHOENIX, AZ 85007

SAMPLE

THE CONTRACTOR LISTED ABOVE IS EXEMPT FROM A.R.S. 42-5007 BONDING
-NOT TRANSFERABLE-

FROM: August 1, 2015 EFFECTIVE DATE

TO: July 31, 2016

June 21, 2017 PRINT DATE





One-Time Bond Exemption Certificate

Date: _____

Legal Business Name: _____

DBA: _____

Transaction Privilege Tax License Number: _____

PROJECT ADDRESS

ESTIMATED COMPLETION DATE: _____

VALUE OF CONTRACT: _____

This exemption applies only to the construction project specified above. If you have any questions, please call our Bond Compliance Officer at (602) 716-6056 or (800) 634-6494 toll-free in state.

Signature

Title

999999999999

Arizona Department of Revenue
Receipt Form

Date: 1.

Taxpayer ID No.: _____
2.

SAMPLE

Tax for : _____

Surety Bond No.: 3. Underwriter: 4.

Received of: 5.

Transaction/Document

Tax Type (check one) 7.

Total: \$ 6.

Income Transaction Privilege

Preparing Section : 8.

Check: _____

Withholding Corporate

Signatures 9.

Cash: _____

Forms Bonds

Prepared by: _____

Other: _____
(Specify)

Verified:

1. Comptroller: _____

2. Comptroller: _____

1. The new license number and also the entities FEIN should be written in this space.
2. The legal name of the entity as well as the “doing business as” should be written in this section.
3. A surety bond number given by the bonding company should be written in here.
4. The name of the bonding company should be written in this space.
5. This area should bear the name of the officer that signed the bond. In the case of a sole proprietor it is the applicant’s name. For other entities it is the officer or member that signed the bond.
6. The dollar amount of the bond must be written in this area.
7. A check should be put in the box for “Transaction Privilege” and also “Bonds”.
8. The preparing section should be “ L & R”
9. The initials of the staff member that accepted the bond go on the “Prepared by” line.