

**Safford City-Graham County Library**  
**Advisory Board Meeting Minutes**  
**Thursday, May 14, 2019**  
**Claridge Room of Safford Library**  
**808 S. 7th Ave. Safford, Arizona**

The meeting was called to order at 5:15 pm by Chairman AnnJi Craig-Wooten.

Voting members present: Chairman AnnJi Craig-Wooten, Vice-Chairman Cheryl Christensen, Secretary Sue Rasmussen, Anita Griesenauer, Candy Green, Brad Hemphill and David Sowders.

Non-voting members present: Library Director Victoria Silva and City Liaison, Gene Seal.

Voting members absent but excused: Gloria Short and David Morse

Non-voting members absent: Danny Smith, County Liaison

The agenda was approved as presented.

The minutes of the March 14, 2019 meeting were approved as presented.

Following a short discussion during which it was determined that Tuesdays are better for many of the members, a tentative meeting schedule was set for the 2019-2020 term. Dates include September 10, November 12 or 19, January 14, March 10 and May 12. Start time will remain 5:15 pm.

Members AnnJi Craig-Wooten, Cheryl Christensen and David Sowders accepted additional terms to expire 2022. Longtime member Anita Griesenauer declined an additional term and will resign at the end of her current term.

Following nominations from the floor, members elected to serve as officers for the upcoming year include AnnJi Craig-Wooten, Chairman; Brad Hemphill, Vice-Chairman; and Sue Rasmussen, Secretary.

The Electronic Resource Policy was approved unanimously as presented by Policy Committee Chair David Sowders. It will be sent to the City Council for further approval.

A request for Victoria to obtain data from the staff on the pros and cons of having the library open more days and ideas on how this might be achieved resulted in discussion that included several questions. City Liaison Gene Seale was able to address some of the remarks from the City point of view and Victoria will report what she gathers from staff at the September meeting.

In her report, Library Director Victoria Silva shared information on a variety of topics including budget updates, a potential increase in the amount provided through the Library Trust, a grant awarded for the Juvenile Collection, a Scout project, work being done in preparation for self-checkout, and the status of projects to improve the facilities. Upcoming outreach projects include the Summer Reading Program, weekly visits to the lunch program at Safford Middle School, and a partnership with Discovery Park to involve teens.

Although we have not yet received feedback on the Bylaws that were sent to the City Council in April of 2018, it was determined that we need to review what was submitted to ensure it meets the needs of the Library. The topic will be discussed further at our September meeting at which time we will resubmit edited Bylaws to the City Council.

It was decided that the officers will meet with the Library Director during the summer to create a general plan for the coming year including ways to assist in advocating and advising on library issues and determining which policies to address next.

The next meeting will be held on Tuesday, September 10 at 5:15 p.m.

The meeting was adjourned at 6:03 p.m.

Submitted by Sue Rasmussen, Secretary