



“The mission of the City of Safford is to make Safford  
a great place to live, work, and visit”

**CITY OF SAFFORD - COUNCIL WORK SESSION MINUTES  
MONDAY, FEBRUARY 27, 2012 @ 6:00 PM  
PHELPS DODGE ROOM - LIBRARY**

**PRESENT:** Wyn “Chris” Gibbs, Mayor; Jason Kouts, Vice Mayor Council Member’s Danny Smith, Ken Malloque, Mary Bingham, and Gene Seale.

**ABSENT:** Council Member Jacque Attaway

**STAFF PRESENT:** David Kincaid, City Manager; Sandra Findley, Executive Secretary; and Amber Faunce, Deputy City Clerk. Tom James, IT Specialist, assisted with the audio/video recording of the meeting.

**OTHERS PRESENT:** David Faulkner, Pastor Phillip Tutor, Rev. Bob Holliday, James D. Howes, Steve McGaughey, Chad Crockett, Jennifer Seale and others who did not sign in.

1. **WELCOME AND CALL TO ORDER:** Mayor Gibbs called the meeting to order at 6:01 p.m.
2. **ROLL CALL:** All Council Members were present except for Council Member Attaway.
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs led the Pledge of Allegiance to the flag.
4. **OPENING PRAYER:** Pastor Phillip Tutor offered the opening prayer. He also informed the Council he has been appreciative of the Council and City Manager’s support in allowing him to head up the prayer at each meeting making sure that someone was there to pray over our City. With his increasing schedule, the duties will now belong to Pastor Bob Holliday.
5. **DEVELOPING COUNCIL PRIORITIES:** A work session identifying operational and capital priorities the City Council would like to accomplish in the next four to six years. INFORMATION/DISCUSSION

City Manager Kincaid stated this is a priority and goal setting activity for the Council so staff will know in which direction the budget should go. He also mentioned the same exercise was done with the Department Heads in January.

Department Heads looked at all departments and operations of the City and prioritized them as the Council will be doing tonight.

City Manager Kincaid stated he is looking for ideas first, and no discussion. After the ideas are written on the board, each Council Member will have the opportunity to explain why the project/idea is of importance. After this, the Council will choose their top 10, and top 5 items. The goal of this meeting is to show the priorities of this Council. The top 5 identified are the “**must do**” items, followed by the next 5 “**could do**” items. City Manager Kincaid informed the Council the Department Heads are not present at the meeting so that the Council are not questioning if it can be done?

**Activity in Action:**

The members of the Council were each given the opportunity to suggest ideas for projects they feel are of importance to the City of Safford. After ideas were stated, the Council then had the opportunity to state why they felt the project/idea was of importance. Here were the results:

#	Project/Idea:	Reason needed:	Requested by:
1	Police Station	Facility is outdated Additional Comments: <ul style="list-style-type: none"> <li>▪ Council Member Malloque asked if the City would have to do another bond election if an existing facility is used?</li> <li>▪ Council Member Smith stated he would like to see existing property used and do one or both facilities pending funding. If the City is not seeking federal funds outside of our community for these facilities, that should be a priority.</li> <li>▪ City Manager Kincaid clarified the Council cannot specify how monies will be earned during this <b>exercise—that is for a future</b> Council to determine when the issue arises if it is a chosen priority tonight.</li> <li>▪ Vice Mayor Kouts feels a bond election would have a better chance with the people if the property is specified first.</li> </ul>	Gibbs
2	Fire Station	Tied in with police station discussion above	Bingham
3	Property List	It would benefit the Council to	Bingham

		know all of the properties the city owns. This is needed in order to start other projects on this list. *Can we sell to purchase other land, trade, etc?	
4	Sewer System tie-in Valley-wide	If our current sewer system was tied in with other neighboring communities, rates could be reduced.	Malloque
5	Annexation	<b>Currently the City is "landlocked"</b> with no room for growth	Seale
6	Economic Development Position	Valley-wide position. Someone needs to be promoting our community.	Smith
7	Tech Incubator Position	A place where new businesses can start up *To go with Economic Development Position	Gibbs
8	Old Pool Re-Use	Beautiful new pool and park, however old pool is just sitting fenced in.	Gibbs
9	City Attorney	Need a full-time, in house attorney. The current interim attorney works, but there are advantages to having an in house attorney such as taking some duties back (i.e. prosecutor duties)	Smith
10	Long term Purchase of Gas/Electric	The sooner these resources are acquired, the better off the City will be. Evaluate for 10+ plus years.	Malloque
11	Dog Park	Large, fenced in, grassy park for animals to play. Has been requested by some Citizens.	Gibbs
12	Lighting for Walking Paths	Citizens are appreciative of the walking paths, however the biggest complaint is it is too dark to walk at night or early morning. *Also include adding more garbage containers and solar power to the lights.	Malloque
13	Electric Charging Station	With higher gas prices coming, more electric cars are surfacing. *More futuristic project	Gibbs
14	Explore New Water Sources	Future need. Funding needed.	Seale
15	Implementation of Streetscapes	Has been discussed/planned. Would like to see actually happen.	Smith

16	Combine Regional Police/Fire	Close communities (Safford and Thatcher). Some responsibilities are already shared.	Gibbs/Mallocke
17	New Council Chambers	Remodel current or build new; whichever fits in budget	Kouts
18	Magistrate Court	Not well equipped where it is now *Could combine with new Council Chamber	Gibbs
19	Use of Chamber of Commerce building for Police Facility	Check to see if feasible with additions?	Mallocke
20	Budget Line Item for Reserves	The Council does not have a daily idea of how much money is in reserves for the City.	Gibbs
21	Revision of Development Code	Make sure we are friendly to new businesses coming in, but protecting the City as well.	Seale
22	Review of Municipal Code	Group with Revision of Development Code. Several sections are outdated.	Bingham
23	City Newsletter	Needed for communication with public.	Gibbs
24	Landfill Capacity Issues	<b>Item Removed...</b>	Kouts
25	Budget Presentation Reforms	Government is different than the private sector and for some Council Members, it is hard to <b>grasp what the City's funding is</b> . Some public perceives that the City manipulates numbers to come out where we want it to be.	Mallocke
26	Business Relocation (Incompatible Land Use)	Some downtown businesses would be better suited in an industrial area instead of commercial area.	Kouts
27	Cemetery Improvements/Upgrades	Cemetery looks great but some citizens would like to see an <b>"evergreen" look</b> . *This would include water use, so need to look at costs.	Seale

From the above list, the following projects were combined since they were similar:

<b>New #</b>	<b>Project/Item:</b>	<b>Numbers combined:</b>
1	Development of New Public Facilities	1, 2, 17, 18, 19
21	Code Revisions	21, 22
6	Economic Position	6, 7

City Manager Kincaid instructed the Council to list on their own, in order from 1-10, their

opinion of the most important projects from those listed above, then all information was added together as follows:

<b><u>COMPILATION OF TOP 10 RESULTS:</u></b>		<b><u>Top 10:</u></b> *became 11 due to tied points	
<b><u>#</u></b>	<b><u>Priority Points:</u></b>	<b><u>Priority Level:</u></b>	<b><u>(#) Description:</u></b>
1	58	1	(1) Public Facilities
3	14	2	(6) Economic Development
4	22	3	(5) Annexations
5	28 tied	4	(14) New Water Services
6	47	5	(4) Valley Wide Sewer System
8	4	6	(12) Lighted Walking Paths
9	12 tied	7	(21) Code Updates
10	10	8	(3) Property List
11	0	9	(15) Streetscape
12	18 tied	10	(9) City Attorney
13	0	11	(16) Regional Police/Fire
14	28 tied		
15	14 tied		
16	12 tied		
20	8		
21	18 tied		
23	5		
25	9		
26	3		
27	6		

<b><u>COMPILATION OF TOP 5 RESULTS:</u></b>		<b><u>Top 5:</u></b>	
<b><u>#</u></b>	<b><u>Priority Points:</u></b>	<b><u>Priority Level: (#)</u></b>	<b><u>Description:</u></b>
1	28	1	(1) Public Facilities
6	17	2	(6) Economic Development
5	12	3	(5) Annexation
14	9	4	(14) New Water Sources
4	5	5	(21) Code Issues
12	4		
21	6		
3	2		
15	0		
9	3		
16	2		

**COULD DO'S:**

\*out of 6 left

<b><u>Priority Level:</u></b>	<b><u>#</u></b>	<b><u>Priority Points:</u></b>	<b><u>Description:</u></b>
1	4	20	Valley Wide Sewer System
2	12	18	Walking Path Amenities

3	3	12	Property List
4	15	16	Streetscape
5	9	13	City Attorney
6	16	11	Regional Police/Fire- (removed from list due to lowest points)

City Manager Kincaid read the results from the Department Head meeting in January. They conducted the same review the Council just did. (see attachment)

Councilmember Bingham requested a copy of the Department Head results.

6. **ADJOURN:** It was moved by Vice Mayor Kouts, seconded by Council Member Bingham, and carried unanimously (6) to adjourn the meeting at 7:35 p.m.  
**MOTION ADOPTED**

APPROVED:

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Wyn "Chris" Gibbs, Mayor  
City of Safford

ATTEST:

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Amber Faunce  
Deputy City Clerk

CERTIFICATION

STATE OF ARIZONA     )  
                                  ) ss  
County of Graham    )

I hereby certify that the foregoing minutes are a true and correct copy of the council work session of the City of Safford, Graham County, Arizona held Monday, February 27, 2012, and approved at a Regular Council Meeting on March 12, 2012. I further certify the meeting was duly called, held and that a quorum was present.

Dated: March 12, 2012

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Amber Faunce  
Deputy City Clerk

COUNCIL RESULTS		DEPARTMENT HEAD RESULTS	
TOP 10:		TOP 10:	
1	Public Facilities	1	Employee Retention & Development
2	Economic Development	2	Economic Diversification & Development

3	Annexation	3	Water Production, Resources & Improvements
4	New Water Services	4	Long Term Planning/Analysis
5	Sewer System Valley Expand	5	Rate Structure Analysis & Education
6	Lighted Walking Paths	6	Organizational Efficiencies
7	Code Updates	7	Facilities Analysis & Development
8	Property List	8	Wastewater Treatment Utilization & Efficiencies
9	Streetscape	9	Infrastructure Improvements & Preservation
10	City Attorney	10	Regionalization of Services
<b>MUST DO:</b>		<b>MUST DO:</b>	
1	Public Facilities	1	Employee Retention & Development
2	Economic Development	2	Economic Diversification & Development
3	Annexation	3	Organizational Efficiencies
4	New Water Sources	4	Long Term Planning/Analysis
5	Code Issues	5	Water Production, Resources & Improvements
<b>COULD DO:</b>		<b>COULD DO:</b>	
1	Sewer System Valley	1	Rate Structure Analysis & Education
2	Walking Path Amenities	2	Facilities Analysis & Development
3	Property List	3	Infrastructure Improvements & Preservation
4	Streetscape	4	Wastewater Treatment Utilization & Efficiencies
5	City Attorney	5	Regionalization of Services