



**“The mission of the City of Safford is to make Safford
a great place to live, work, and visit”**

**CITY OF SAFFORD
COUNCIL MEETING MINUTES
Monday, May 11, 2015 @ 6:00 PM
Safford Library Program Room, 808 S. 7th Avenue, Safford, Arizona**

PRESENT: Wyn “Chris” Gibbs, Mayor; Mary Bingham, Vice Mayor; Kenneth Malloque, Gene Seale, Arnold A. Lopez, James D. Howes and Richard Ortega.

STAFF PRESENT: Horatio Skeete, City Manager; Leslie Norton, Executive Secretary; Joe Brugman, Chief of Police; Randy Petty, City Engineer; Dustin Welker, Planning and Community Development Director; Jenny Howard, Public Works Director/Interim Utilities Director; Alma Flores, Senior Accountant; Terry Quest, Finance Director; Leanne McElroy, Library Director; Cliff Davis, Human Resources Officer; and Georgia Luster, City Clerk. Dale Clark assisted with the audio recording of the meeting.

OTHERS PRESENT: Pastor Johnny Wilson; Sam Napier; Kenny McKinney; Jacque Attaway; Erik Swanson; David Morse; Jason Knight; Terry and Claudia Birdno; Steve McGaughey; Clark Bingham (Fire Chief); James Bryce; and others who did not sign in. Kelly Van Shaar video recorded the meeting. Ken Showers representing Eastern Arizona Courier.

- 1. WELCOME AND CALL TO ORDER:** Mayor Gibbs called the meeting to order at 6:01:39 p.m.
- 2. ROLL CALL:** A quorum of the Council was present (7).
- 3. PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs led the Pledge of Allegiance to the Flag.
- 4. OPENING PRAYER:** Pastor Johnny Wilson offered the Opening Prayer.
- 5. CITIZEN COMMENTS ON AGENDA ITEMS:** NONE
- 6. PUBLIC HEARING:** At 6:02:39 p.m., Mayor Gibbs opened a Public Hearing pursuant to *Arizona Revised Statutes* §38-431.01, for the purpose of taking public comment relating a Liquor License and to make recommendation to the state liquor board regarding an Interim Permit/New License, Series 10, Beer and Wine license application submitted by Roger Kenneth Burton on behalf of Giant Store #908 located at 300 E. Hwy, 70, Safford, Arizona.

7. **CLOSE PUBLIC HEARING:** Mayor Gibbs closed the Public Hearing at 6:03:45 p.m. There was no public present to comment on the Liquor License application.

8. **NEW AND OLD BUSINESS:**

1. **Recommendation to the State Liquor Board approving or denying an application for (Interim Permit/New License) Series 10, Beer and Wine license application submitted by Roger Kenneth Burton on behalf of Giant Store #908 located at 300 E. Hwy, 70, Safford, Arizona.** It was moved by Councilman Malloque, seconded by Councilman Ortega, and carried unanimously to recommend approval to the State Liquor Board regarding an Interim Permit/New License, Series 10, Beer and Wine license application #10053038, submitted by Roger Kenneth Burton on behalf of Giant Store #908 located at 300 E. Hwy, 70, Safford, Arizona. **MOTION ADOPTED**
2. **Consider approving Library Policy, CIR-7 Fines and Fees.** Leanne McElroy, Library Director explained the Council reviewed the proposed policy earlier. The policy was posted for sixty-days pursuant to ARS since the policy involves fines and fees. It was moved by Councilman Lopez, seconded by Vice Mayor Bingham and carried unanimously to approve Library Policy, CIR-7 Fines and Fees. **MOTION ADOPTED**
3. **Consider approving April 13 and April 27, 2015, Council Meeting Minutes.** There were no corrections to the minutes. It was moved by Councilman Malloque, seconded by Councilman Ortega, and carried unanimously to approve April 13 and April 27, 2015, Council Meeting Minutes as published. **MOTION ADOPTED**
4. **Provide an update to the Council on changes implemented to the "Pride of Safford" community award program.** Horatio Skeete, City Manager, explained the Pride of Safford committee is recommending some changes to the current program. He invited Leslie Norton to provide an overview of the recommendations. Ms. Norton explained the current program has been in effect for approximately 19 years with no changes towards promotion or presentation Due to the lack of community participation in submission of monthly nominations, the nominations average approximately three per year. As a result a vast majority of the nominations subsequently being submitted by the committee members themselves. She explained the revisions continue to honor the principals upon which the program was originally structured; volunteerism and promoting the values of community involvement. Revisions to the program:

Nominations

Pre Revision: The committee convened on the 3rd Thursday of every month to review and vote on nominations. If an award was granted the committee would convene again at a later time for presentation and photographs, this information was then sent to the local

newspaper and sometimes was published along with a small write-up about the winner. If there were no nominations submitted, a meeting was not held.

Post Revision: Nominations will now be solicited by the committee (facilitated through the committee recorder) from different target groups with volunteers on a rotation basis, i.e., nonprofits, schools, sports, clubs, etc. In adopting this process, the pool for potential recipients has grown. Additionally, this now includes the potential for recognition and encouragement of our youth in their volunteer efforts.

Award

Pre Revision: A statue of an eagle head was presented to award recipients. The cost of this statue was approximately \$80.00. Additionally, a photo would be taken of the presentation and submitted to the local newspaper for publication.

Post Revision: A certificate of appreciation, volunteer lapel pin and a \$50.00 gift certificate will now be presented. This change gives the award a universal fit for a vast variety of recipients. The overall cost for the certificate, lapel pin and gift certificate totals approximately \$53.00. A photo will continue to be taken of the presentation and submitted for publication.

Voting

Pre Revision: The Committee convened on the 3rd Thursday of the month to review and vote on nominations. A separate time was later scheduled to reconvene to present the award and take photos.

Post Revision: The award nominations will now be sent to committee members via email by the 5th of the month and they will return their vote via email no later than the 10th of the month. At the normally scheduled monthly meetings (3rd Thursday), the committee will convene for presentation of the award and photos. Implementing this practice eliminates the number of times the group physically convenes per award granted from 2 times to 1 time only.

Additional Information

Documentation of the electronic votes will be maintained by the committee recorder along with minutes summarizing the committee meetings. Public notice of meetings held will continue to be posted accordingly and meeting minutes forwarded to the City Clerk for placement in the Historical Archives.

It was moved by Councilman Malloque, seconded by Councilman Lopez, and carried unanimously to approve the recommended changes to the Pride of Safford Community Award Program. **MOTION ADOPTED**

5. **Discussion and direction to staff regarding regional transportation services (Bus Service).** Horatio Skeete, City Manager, stated that he recently attended an Arizona Department of Transportation meeting to discuss a transportation assessment that was done to determine rather or not the time is right and if the demand for a bus service is needed for the Gila Valley. A similar study was conducted in 2007, and that study determined the need did exist, but there were concerns with a lack of commitments from the local jurisdictions to fund a bus service. The new assessment determined that the need for bus services remain. However, based on the fact that some of the existing dedicated bus services being provided in the community are losing their sources of income. Therefore, there is a need to continue to explore the possibility of extending or introducing bus services to the community. He provided a brief background – some of the non-profit services providing services to the aged and/or disabled community are being funded from the Federal Government 5310 Fund. Those funds and contributions are becoming stagnant, costs are increasing, and funding to the different communities have been reduced significantly over the years. Another funding, 5311 Funding for public Transit, has become available and options are being explored. The 5311 funding will fund about 80% of the capital expense and about 58% of the operating costs. The estimated costs for two buses is about \$150,000 out of pocket expenses or for one bus \$75,000 depending on how the remaining costs (20% capital/42% operating costs) are distributed. A cost estimate for the City of Safford is between 30% and 40% (\$30,000 - \$50,000) of the operating costs if the City were to partner with all other entities. A fair way to distribute the costs of providing the service is to consider population as the base distributing factor.

Mayor Gibbs stated that he also attended this meeting and several other transportation studies. The consulting partners are composing the analysis and the real numbers will not be available until the end of July. If bus services comes to fruition, services are still two-three years in the future. There is a need for a limited scope capability. As Mr. Skeete stated, the only equitable way to fund such services is by a percentage by population if all jurisdictions agree. The proposed costs (out of-pocket expenses) for each jurisdiction is 40% -City of Safford; 20% - Thatcher, 20% - Graham County, 10% - EAC, and 10% for Pima. The only way bus services will succeed is if all jurisdictions participate. "Bus services will never make money, it's a service."

It was the consensus of the Council to direct staff to continue discussions.

9. CONTRACTS, AGREEMENTS, BIDS:

1. **Consider approving an addendum to extend a land lease agreement from May 1, 2005 between the City of Safford and PHI Air Medical, LLC, for an additional five years to April 30, 2020.** Dustin Welker explained the request is for a land lease for H-1 space occupied by PHI Air Medical LLC entered into in 2015. PHI has requested an extension of the land lease. An addendum includes an exhibit establishing a 3% increase in annual lease payments and language outlining the requirements for the City to collect fuel flowage on PHI's self-fueling operation. He noted that the attorney for PHI presented some language revisions to the land lease that were also reviewed by the City's attorney, Mr. Sims.

It was moved by Councilman Ortega, seconded by Councilman Malloque, and carried unanimously to approve an addendum to extend a land lease agreement from May 1, 2005 between the City of Safford and PHI Air Medical, LLC, for an additional five years to April 30, 2020.

MOTION ADOPTED

2. **Consider approving the Site Purchase Agreement between the City of Safford and Tommy and Betty Clonts, Co-Trustees of the Clonts Living Trust dated January 24, 2007.** Jenny Howard, Interim Utilities Director, explained that back in 2013, the City drilled a well in the Bonita Creek area that is producing 450/500 gallons of water per minute. This Agreement is between Tommy & Betty Clonts and the City of Safford to purchase the well property known as the "Bluff Well" to further develop the well into a municipal water well facility for future use. The City of Safford will own the property, well, and water rights.

It was moved by Councilman Ortega, seconded by Councilman Malloque, and carried unanimously to approve the Site Purchase Agreement between the City of Safford and Tommy and Betty Clonts, Co-Trustees of the Clonts Living Trust dated January 24, 2007.

MOTION ADOPTED

3. **Discussion and provide direction to staff. Staff is seeking permission to continue the conversation about the possible sale of the infrastructure within the Central service area to the Graham County Utilities which would facilitate easier transmission of the EAC well water to the college campus for their use.** Horatio Skeete, City Manager, provided an update and report regarding a meeting he attended at Eastern Arizona College with representatives from the College and Graham County Utilities (Co-op) to discuss the possibility of selling a portion of the City of Safford water system. At this meeting, the discussion of a proposal of selling the water infrastructure in "Central" to the Co-op in order to more economically facilitate the transmission of water to the College from a well west of Pima. Eastern Arizona College is exploring options to deliver water to the campus. The transferring of the service area in Central to the Cooperative

will minimize the number of parties involved in any such agreement. He reviewed the facts of their request, Pros and Cons of an analysis of this request.

Facts:

- Reduce water sold by the City by approximately 80 and 100 million gallons per year.
- No impact on wastewater collection because neither Central nor EAC is currently served.
- Revenue loss to the City is between \$400,000 - \$450,000 per year.
- The City cannot mandate everyone in the City's service area to connect to City's system or stay connected.
- Anyone with the resources can isolate themselves from the City's system

Pros:

- Reduction of service area without any negative impact on City's water rights or current supply.
- Future cost avoidance as it relates to capital upgrades and maintenance.
- Approved subdivision for 65 new homes will not present additional water demands to City's water production.
- Connection of the two utility systems allows for possible emergency assistance in the future should the need arise.
- Would provide instant capacity to serve potential customers within the city limits without additional production or capital investment. Additionally, those potential customers would also provide effluent to the City's wastewater system.
- Staff has not discussed possible cost. Using the sale model in the most recent electrical territorial transfer agreement with the Co-op the City will receive a lump sum payment for the transfer of customers to the Co-op.

Cons:

- Sudden reduction in cash flows of about \$450,000 annually.
- Precedent setting for other large customers to explore similar options.
- Loss of approximately 80-100 million gallons of water sales and 270 customers will not significantly reduce City's production or operations cost annually.
- Change in water provider may impact Central customer's fire protection rating.

Questions/concerns expressed from Council:

- Would the sale of the infrastructure impact the amended water agreement between city of Safford and Town of Thatcher? (Yes)
- Have boundaries been defined? (Not at this time)
- Portion of Territorial Agreement included a waiting period – will agreement include a time limit? (At this point no time frames have been established)

- Connection between two systems – will their delivery system connect into the City's infrastructure? (No)
- Cost of production does not change. (some minor changes to production)
- Does capital funding (5-year plan) include upgrade in that area? (Yes)
- Concern of 270 customers having no say in transaction. Could increase their utility bill.
- Eastern Arizona College is going to separate system from the City's system, regardless.
- Can well realistically keep up with EAC's water supply demand? (Unknown, but doubtful)

It was the consensus of the Council to direct staff to continue the conversation about the possible sale of the infrastructure within the Central service area to the Co-op.

10. BUDGET PRESENTATIONS:

1. **Provide information to the Mayor and Council about the remaining outstanding elements of the proposed Fiscal Year 2015-2016 Budget.** Mr. Skeete reviewed the Summary of what is being presented to the Council tonight. Mr. Skeete explained the Five-Year Capital Improvement Plan is just a plan and that only the first year of the Capital Plan will be included in this Fiscal Year Budget.
 - 1) Capital Improvement Projects (CIP)
 - 2) Fleet Capital Budget
 - 3) Human Resources Budget
 - 4) Property Tax Rate
 - 5) Debt Service
 - 6) Fund Balance Update
 - 7) Benefit Package and Adjustments
 - 8) Sanitation Rates
 - 9) Landfill Rent to the General Fund
 - 10) Fireman's – Pay Increases and Recommendation for Retirement

Randy Petty, City Engineer, presented the revised CIP listing of projects presented to the Council in February. He began with Page 1 of the CIP document explaining The Capital Project Summary, page numbers have been added to the Table and will correspond with the project page, and have added a CIP Number. Alphanumeric number - the first two letters correspond with the department requesting the project, fiscal year, and finally sequential number. For Example, PD1701 is for the Police Dept., Fiscal Year 17, and the first project being presented. Additionally, a Carryover column was added because the project is carried through this fiscal year and into the next fiscal year. Finally, he explained the "Total" columns: subtotals, carryover, general total, grant total and City portion. He reviewed (Grant) additions that were added after February.

- Fire Department, Page 7: FD1601 – Self Contained Breathing Apparatus Replacement Program \$105,000 will meet immediate need. (3 year program)

- Airport, Page 13: AP1601 - Taxiway A2 Removal/Runway 12/30 (\$600,000 project –FAA will fund for 90% and 10% City match).
- Airport, Page 14: AP1602 – Runway 8/26 Mill & Overlay (\$750,000 project – ADOT will fund 90% of the construction cost and 10% City match).
- Airport, Page 15: AP1603 Runway 8/26 Edge Lighting & Electrical Improvements (\$1,898,000 project – ADOT will fund \$1,708,200 and 10% City match).
- Engineering, Page 21: EN1601 – Purchase of GIS Receiver & Controller (\$18,000).
- Sanitation, Page 24: SA1601 – Recycling Program (\$25,000 to research exploring the options of a private hauler or in-house transportation of materials, facilitating education and outreach).
- Streets, Page 28: ST1603 – Sidewalks (HWY 191-Relation St to US 70) ADOT Improvement Sidewalk Project on US Hwy 191, construction is scheduled to occur next fall or winter)
- Streets, Page 31: ST1607 – 14th Avenue improvements – (\$65,000 for design – project moved up from Fiscal Year 2017 to Fiscal Year 2016).
- Streets, Page 31: ST1608 – West Relation Street – Design moved up to next Fiscal Year.
- Streets, Page 32: ST2002 – Street Improvements 20th Avenue (Golf Course to Relation)
- Streets, Page 33: ST1609 – NRCS Graveyard Wash FRS Assessment - \$20,000 funded by NRCS and \$5,000 funded by City if assessment exceeded \$20,000.
- Streets, Page 37: ST1616 – Birdno Property Demo 1424 W. Thatcher Blvd., Safford. (\$35,000)
- Streets, Page 38: ST1617 – Sign Replacement Citywide (\$76,855 ADOT funded).

Carryover Projects:

- Page 22: PK1501 – Erosion Control 8th Avenue/Highline Canal
- Page 29: ST1501 – Handicap Ramps – do not exist or are not in compliance.
- Page 40: WA1502 – Water Harvesting Grant
- Page 43: WA1501 - Bluff Well Extension
- Page 45: WA1503 - Jensen Addition Water Upgrade (CDBG Project)
- Page 62: WW1501 – Vac-Con/Equipment Storage Building
- Page 63: WW1502 - Manhole Rehabilitation Project
- Page 65: WW1503 - Water Reclamation Pipeline Project

Fleet Capital Budget – Presented by Jenny Howard, Public Works Director.

Jenny Howard explained the City’s Fleet Department is in the process of implementing processes that will improve control over preventive maintenance schedules, vehicle rents, fleet purchases and life cycles of all equipment and vehicles. The proposed budget reflects a total replacement cost of \$905,509.00 that includes replacement of three (3) sanitation trucks. Additionally, being proposed is the purchase of RTA Fleet Management Software. This software system will track costs for repair, preventive maintenance, warranties and life cycle of vehicles.

Question about 50/50 Sidewalk Program: Jenny Howard explained the 50/50 sidewalk program is a very effective program that assists residential property owners to construct sidewalks along their property frontage where none existed prior. The City matches 50% of the project costs.

Human Resources Proposed Budget: Clifford Davis, Human Resources Officer, reviewed the highlights to the proposed Human Resources Budget:

- Education Assistance Program: The program has unfortunately been underutilized. The reduction of 7.52% is due to reducing funding for the program.
- Conduct Salary Survey.

Property Tax Rate: Terry Quest, Finance Director, stated the proposed property tax rate is 0.5316 on a home valued at \$100,000. The assessed value decreased almost \$2 million from the prior year. The rate remains constant and since additional funding is not recommended a Truth in Taxation Hearing is not necessary. Because of the decrease in assessed value, the rate changes slightly in order to maintain the same level of funding.

Horatio Skeete, City Manager, reviewed a detailed list of Long-Term Debt for all funds. He explained the City took advantage of declining interest rates and consolidated a number loans realizing a savings of approximately \$135,000.

Secondly, Mr. Skeete stated that last year, framework was established for a discussion on fund balance. He reviewed a calculation reflecting the current progress towards meeting the objective of building adequate fund balances for a sustainable organization. The Government Finance Officers Association (GFOA) recognizes each organization as unique and must include the local economy in the analysis of the appropriate level of fund balance reserves. The GFOA recommends that all organizations should have a least two months (16%) of operating revenues in an unrestricted fund balance. Using that standard, the City's anticipated General Fund balance at the end of this year will represent just over three months (25%) of reserves or \$2,647,333. Staff recommends these continued efforts and project over the next three years a fund balance reserve should be 50% of operating reserves in a non-restricted fund balance. He reviewed Fund Balance Guidelines intended to support the continued financial strength and stability of the City. He reviewed each Fund Balance (General Fund, HURF/Street funds, Debt Service fund, and Enterprise funds) by reviewing a chart indicating minimum standards recommended by GFOA, City of Safford, fund balance for reserves as of June 30, 2015 and fund balance for reserves June 30, 2016.

Councilman Malloque inquired about why the 14th Avenue Project cannot be moved up to FY 2016. Randy Petty, City Engineer, explained the process of the project must coincide with the construction/installation of the reclaimed water line - pipe line must be installed into the ground before starting the 14th Avenue Project. Funding for the design is proposed for FY 15/16 and construction to follow in the subsequent year.

Additionally, he introduced an Economic Development Incentive Reserve Fund to be used to incentivize the growth of local businesses in the community. He proposed starting the fund with a maximum fund balance target of \$1 million over the next three years. If the Council agrees with this initiative, set of policies will be developed governing the fund and brought to Council for adoption. \$20,000 was proposed in this budget to be set aside for this initiative.

Mr. Skeete noted that the Landfill is currently carrying a negative fund balance in excess of \$5.5 million. He is suggesting, once the extension permit is received, to conduct a detailed analysis of the landfill and rate study to address the issues of the Landfill. A recycling program will extend the life of the Landfill, but there is a need to encourage other communities to join in the recycling process.

Mr. Skeete noted the proposed budget for this fiscal year includes 3% for a performance merit pay increase for those employees who exceed an acceptable work performance level along with changes to other benefits: sick leave payout, accumulated vacation payout, sick leave bank and insurance subsidy. Performance merit pay increases will not be across the board, but will be awarded to those exceeding performance. Performance evaluations will be conducted in November. Merit increases become effective the following July.

Mr. Skeete noted the proposed budget for this fiscal year includes a slight change, revising the current across-the-board pay increase for all fire fighters to: 1) the base pay of \$15 per call be kept for all training activity and canceled calls. 2) The pay per call for all those responding to a call be increased to \$20 per call. Additionally, the Volunteer Firemen Board requested a survey to be done on the Firemen Retirement System. Surveyed 16 communities in Arizona, Texas and east coast. The survey indicates the current retirement system is at or above the standards of other volunteer communities.

A short recess was called at 8:11:22 p.m. The meeting reconvened at 8:19:03p.m.

Cliff Davis reviewed Employee Benefits & Programs. He noted they will be reviewed on an annual basis. This year a holistic approach was taken in order to look at the sustainability of the organization and employees. He reviewed benefits & programs recommending no changes at this time - (See Attachments):

- Retirement Plans
- Police Department Skill Based Salary Program: Council recommended giving consideration to adding (bilingual) Spanish as a training requirement for staff.
- Overtime
- Compensatory Time
- Staff Leaves & Absences
- Sick Leave and FMLA

- Extension of Leave Beyond 12 Work Weeks
- Holiday Pay
- Travel Pay
- Uniform Allowance
- Education Assistance
- Safety Reward Program: To recognize individuals for being safe, promote safe environment, reduced insurance premiums (EMOD) for the organization.
- Pension for Volunteer Firefighters

Proposed Changes & New Programs: (See Attachments)

- Longevity Increase
- Payment for Acting Department Head
- Vacation
- Sick Leave
- Sick Leave Bank
- Donated Leave Program (New Program)
- Funeral Leave
- Retiree Health Insurance Subsidy: Council asked staff to compile a comparison of staff eligible for retirement and of retirees currently receiving a subsidy for their review.

Cliff Davis noted that of the 91 Cities and Towns surveyed by the League of Arizona Cities and Towns, only 7 have a Retiree Stipend. As we make these changes, we must remember that sustainability and its balance for the organization and its employees must be considered.

The Council recommended each change and new program be provided to them in resolution format for consideration and adoption. The Council recommended providing the proposed Safety Reward Program in resolution format.

Mr. Skeete discussed sanitation rates proposing rates be increased by \$1.00 rather than the 3% (or \$.57) previously proposed for this year. We are proposing to add an extra community service this year in the form of a "Household Hazardous Drop-off-day". Additional changes proposed are for the sanitation collection services to include a curbside recycling pickup once per week, green waste collection and a once per month curb side bulk pickup (residential only) for each resident in the city limits.

Mr. Skeete also noted that in November 2012, staff recommended and the City Council approved the collection of a rental fee from the Landfill Fund of \$60,000 per year. This amount was paid into the General Fund. Staff is recommending this rental fee be discontinued and all surplus funds collected in the Landfill Fund be designated for the closure/post closure reserves. This fund is currently carrying a negative fund balance in excess of \$5 million. In order to keep Landfill rates

reasonable, staff recommends waiving the minimum fund balance requirement for this fund at this time.

11. MEETINGS/ACTIVITIES HELD OR TO BE HELD BY COUNCIL OR CITY STAFF:

- Monday, May 25th – Memorial Day Holiday
- Tuesday, May 26th – Council Meeting
- Monday, June 8th - Council Meeting
- Monday, June 22nd – Council Meeting

12. COUNCIL OR STAFF REQUESTS FOR AGENDA ITEMS:

- Presentation by staff updating Council on water table management. Mayor Gibbs inquired about the City providing a presentation. No presentation scheduled as of this date.

13. CITIZEN COMMENTS ON NON-AGENDA ITEMS: NONE

14. ADJOURN It was moved by Councilman Malloque, seconded by Vice Mayor Bingham, and carried unanimously to adjourn regular session at 9:26:09 p.m. **MOTION ADOPTED**

APPROVED:

Wyn "Chris" Gibbs, Mayor
City of Safford

ATTEST:

Georgia Luster, MMC, City Clerk

STATE OF ARIZONA)
) ss
County of Graham)

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the Regular Council Meeting Minutes of the Safford City Council, Graham County, Arizona held Monday, May 11, 2015, and approved at a Regular Council Meeting on Monday, June 8, 2015. I further certify the meeting was duly called, held and that a quorum was present.

June 8, 2015

Date:

Georgia Luster, MMC, City Clerk