



“The mission of the City of Safford is to make Safford  
a great place to live, work, and visit”

**CITY OF SAFFORD - REGULAR COUNCIL MEETING MINUTES  
MONDAY, JANUARY 9, 2012 @ 6:00 PM  
PHELPS DODGE ROOM - LIBRARY**

**PRESENT:** Wyn “Chris” Gibbs, Mayor; Jason Kouts, Vice Mayor Council Member’s Danny Smith, Ken Malloque, Jacque Attaway, Mary Bingham, and Gene Seale.

**STAFF PRESENT:** David Kincaid, City Manager; Sandra Findley, Executive Secretary; Christine Fisher, Personnel Director; Rob Chesley, Public Works Director; Eric Buckley, Utilities Director; John Griffin, Police Chief; Don Knight, Director Management & Budget; Ann Waite, Finance Director; Randy Petty, City Engineer; Jan Elliott, Library Director; and Georgia Luster, City Clerk. Tom James, IT Specialist, assisted with the audio/video recording of the meeting.

**OTHERS PRESENT:** Jenifer Seale, Valerie Buckley, Claude Kupchanko, Steve McGaughey, Dr. Carl Vessels, Chad Crockett, Bill Lewis, Nolan Reed, Jon Johnson, Eastern Arizona Courier, and others who did not sign in. Kelly Van Sharr video-taped the meeting.

1. **WELCOME AND CALL TO ORDER:** Mayor Gibbs welcomed everyone present and called the meeting to order at 6:00 p.m.
2. **ROLL CALL:** A quorum of the Council was present (7).
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs led the Pledge of Allegiance to the Flag.
4. **OPENING PRAYER:** Deacon Carlos Vessels offered the opening prayer.
5. **CITIZEN COMMENTS ON AGENDA ITEMS:**
6. **CONSENT ITEMS:** The Mayor and City Council may wish to consider approving Items 1 through 10 as Consent Agenda Items.
  1. December 12, 2011 Council Minutes
  2. Police Report
  3. Building Inspection Report
  4. Public Works Report

5. Business License Report
6. Library Report
7. Utilities Consumption Report
8. Summary of Projects Planning and Grants Administration
9. Airport Report (November)
10. Prosecution Report

It was moved by Councilmember Attaway, seconded by Councilmember Bingham, and carried unanimously (7) to approve Items 1 through 10 as Consent Agenda Items. **MOTION ADOPTED**

7. **PURCHASING CARD REPORT:** Consideration and approval of Purchasing Card Report for 09/19/2011 through 10/18/2011.

It was moved by Councilman Malloque, seconded by Councilmember Bingham, and carried unanimously (7) to approve Purchasing Card Report for 09/19/2011 through 10/18/2011. **MOTION ADOPTED**

8. **LIBRARY ADVISORY BOARD MEMBERS:** Consider appointing Christopher Goodman and Debbie Heaton to the library advisory board to replace members whose terms have expired.

It was moved by Councilmember Attaway, seconded by Councilman Smith and carried unanimously (7) appointing Christopher Goodman and Debbie Heaton to the library advisory board to replace members whose terms have expired. **MOTION ADOPTED**

9. **SECOND READING OF ORDINANCE NUMBER 11-010:** SECOND Reading of Ordinance Number 11-010, an Ordinance of the City of Safford adopting by reference, amending Title 13, Public Services, Chapter 13.16, Municipal Sewer System, Section 13.16.040, Prohibited Substances, generally, of the City of Safford Municipal Code, adding Sewage Pretreatment Policy.

It was moved by Vice Mayor Kouts, seconded by Councilman Smith and carried unanimously (7) to approve and adopt Ordinance Number 11-010, an Ordinance of the City of Safford adopting by reference, amending Title 13, Public Services, Chapter 13.16, Municipal Sewer System, Section 13.16.040, Prohibited Substances, generally, of the City of Safford Municipal Code, adding Sewage Pretreatment Policy. **MOTION ADOPTED**

10. **RESOLUTION NUMBER 11-025:** Consider approving and adopting Resolution Number 11-025, a Resolution of the City of Safford declaring Ordinance Number

11-010, an Ordinance of the City of Safford amending Title 13, Public Services, Chapter 13.16, Municipal Sewer System, Section 13.16.040, Prohibited Substances, generally, of the City of Safford Municipal Code, adding Sewage Pretreatment Policy to be a public record.

It was moved by Vice Mayor Kouts, seconded by Councilman Malloque and carried unanimously (7) to approve and adopt Resolution Number 11-025, a Resolution of the City of Safford declaring Ordinance Number 11-010, an Ordinance of the City of Safford amending Title 13, Public Services, Chapter 13.16, Municipal Sewer System, Section 13.16.040, Prohibited Substances, generally, of the City of Safford Municipal Code, adding Sewage Pretreatment Policy to be a public record. **MOTION ADOPTED**

11. **RESOLUTION NUMBER 12-001:** Consider approving and adopting Resolution Number 12-001, a Resolution of the City of Safford declaring and adopting City of Safford Backflow Prevention and Cross Connection Control Policy.

It was moved by Councilmember Attaway, seconded by Councilman Malloque and carried unanimously (7) to approve and adopt Resolution Number 12-001, a Resolution of the City of Safford declaring and adopting City of Safford Backflow Prevention and Cross Connection Control Policy.

**MOTION ADOPTED**

12. **RESOLUTION NUMBER 12-002:** Consider approving and adopting Resolution Number 12-002, a Resolution of the City of Safford authorizing the City Manager to submit an application to the State of Arizona, Department of Transportation, for surface transportation program funds for the improvements of 20<sup>th</sup> Avenue from Relation Street to Golf Course Road.

It was moved by Vice Mayor Kouts, seconded by Councilmember Bingham and carried unanimously (7) to approve and adopt Resolution Number 12-002, a Resolution of the City of Safford authorizing the City Manager to submit an application to the State of Arizona, Department of Transportation, for surface transportation program funds for the improvements of 20<sup>th</sup> Avenue from Relation Street to Golf Course Road. **MOTION ADOPTED**

13. **SPECIAL EVENT:** Discussion and consideration authorizing the City's assistance with the GRAHAM COUNTY CENTENNIAL Event, on February 11, 2012.

Bill Lewis and members of the Centennial Committee addressed the Council requesting permission to hold a parade, car show and vendors in front of City Hall to commemorate **Arizona's** Centennial on February 11, 2012. The **Lion's Club** will coordinate (inmate labor) the setting up of the stage, chairs and tents for entertainment. Other events will occur at the Graham County Court House. He introduced Nolan Reed, Chairman of the Centennial Committee.

The Council asked the committee to verify the event is insured under the umbrella of Graham County since they are sponsoring the event. Additionally, the committee needs to inform Pam Denning that electricity connections are needed for the vendors. Also, clarified the event will occur between 8<sup>th</sup> Avenue and 7<sup>th</sup> Avenue, other than the parade.

It was moved by Vice Mayor Kouts, seconded by Councilman Smith and carried unanimously (7) to support and authorize the **City's** assistance with the GRAHAM COUNTY CENTENNIAL Event, on February 11, 2012.

**MOTION ADOPTED**

14. **RESOLUTION NO. 12-003:** Consider approving and adopting Resolution Number 12-003, a Resolution of the City of Safford in support of the "Save Arizona's Forest Environment" (SAFE) Plan.

City Manager Kincaid stated the Plan is proposed by the Arizona Cattle **Growers'** Association identifies specific policy, regulatory and managerial changes to promote forest health, restore viable levels of timber and livestock production and to stimulate economic activity statewide in resource-based communities. He noted that the Town of Pima adopted a resolution endorsing the "**Safe Arizona's Forest Environment**" (SAFE) Plan.

It was moved by Vice Mayor Kouts, seconded by Councilmember Attaway and carried unanimously (7) to approve and adopt Resolution Number 12-003, a Resolution of the City of Safford in support of the "**Save Arizona's Forest Environment**" (SAFE) Plan. **MOTION ADOPTED**

15. **MEETING/ACTIVITIES HELD BY COUNCIL OR CITY STAFF:** NONE

Legislature is back in session starting today.

16. **COUNCIL OR STAFF REQUESTS FOR AGENDA ITEMS:** Vice Mayor Kouts recommended reviewing G.C.R.C. Recycling process in an attempt to eliminate the public from dumping non-usable items/stuff at donation sites. He noted that

the Council previously approved allowing G.C.R.C. to dump a limited amount at the landfill free of charge.

Staff will discuss the situation with G.C.R.C. Recycling and provide a report back to the Council.

**17. CITIZEN COMMENTS ON NON-AGENDA ITEMS:** Claude Kupchanko, 2856 W SunnyView Lane, Safford, Arizona, addressed the Council concerning what he believed to be workplace harassment. He stated that he was at the utility office today transferring an account. He noted there were several people lined out the door to the office. He observed inappropriate behavior by the public to the cashiering staff. He stated the cashiering staff should not be subjected to such behavior.

**18. EXECUTIVE SESSION:** The City Council may enter executive session, pursuant to Arizona Revised Statute §38-431.03(A)(1) for discussion of employment and performance evaluation of City Manager, David Kincaid. The City Council may adjourn executive session to enter regular session to take action regarding performance evaluation of City Manager, David Kincaid.

It was moved by Councilmember Attaway, seconded by Councilman Malloque, and carried unanimously (7) to enter executive session at 6:00:31 p.m. **MOTION ADOPTED**

The Council returned to regular session at 6:46:16 p.m. Mayor Gibbs stated the Council reviewed annual performance evaluations of Mr. Kincaid which resulted in the affirmation of Mr. Kincaid as City Manager.

**19. ADJOURN:** It was moved by Councilman Malloque, seconded by Councilmember Attaway, and carried unanimously (7) to adjourn the meeting at 6:47:26 p.m. **MOTION ADOPTED**

APPROVED:

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Wyn "Chris" Gibbs, Mayor  
City of Safford

ATTEST:

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Georgia Luster, MMC  
City Clerk

CERTIFICATION

STATE OF ARIZONA     )  
                                  )    ss  
County of Graham    )

I hereby certify that the foregoing minutes are a true and correct copy of the regular council meeting of the City of Safford, Graham County, Arizona held Monday, January 12, 2012, and approved at a Regular Council Meeting on February 13, 2012. I further certify the meeting was duly called, held and that a quorum was present.

Dated: February 13, 2012

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Georgia Luster, MMC  
City Clerk