



**CITY OF SAFFORD
CITY COUNCIL WORK SESSION MINUTES
MONDAY, JUNE 6, 2011 @ 6:00 PM
ANNEX COMMUNITY ROOM - 808 8th Avenue**

PRESENT: Wyn “Chris” Gibbs, Mayor; Jason Kouts, Vice Mayor; Council Member’s Danny Smith (arrived 7:04 p.m.), Gene Seale, Ken Malloque, and Mary Bingham.

ABSENT: Councilmember, Jacque Attaway was excused due to personal business.

STAFF PRESENT: Don Knight, Director Management & Budget; Christine Fisher, Personnel Director; John Griffin, Police Chief; Jan Elliott, Library Director; Rob Chesley, Public Works Director; Ann Waite, Finance Director; Georgia Luster, City Clerk. Tom James, I.T. assisted with the audio/video recording of the meeting.

ABSENT: David Kincaid, City Manager (attending FAA meetings in California); Eric Buckley, Utilities Director; and Randy Petty, City Engineer.

1. **WELCOME AND CALL TO ORDER:** Mayor Gibbs called the meeting to order at 6:00 p.m.
2. **ROLL CALL:** A quorum of the Council was present (6-1).
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs led the Pledge of Allegiance to the Flag.
4. **WORK SESSION:** Discussions throughout the Work Session may include, but not limited to the following topics:
 1. Review of Current Revenues/Expenditures
 2. Review of Future Projected Revenues/Expenditures
 3. Human Resource Division
 4. Information Technology
 5. City Clerk & General
 6. Public Works

Don Knight referred to the budget sheets provided to the Council (attached). The following areas were reviewed and discussed:

- General Government Summary - general fund expenditures including debt service is short \$233,570

Auto Lieu of taxes - moved to Street budget

Project Management Grants - If grants are awarded the City will expend \$175,386 for over \$3 million in grants

Airport debt services - \$71,339 upside down

Total governmental expenditures are currently \$479,980 in the red

Council budget increased \$40,000 due to web page design and \$100,000 to explore building needs(City Hall, Public Safety Complex).

Patrol budget increased because grant funds paid salaries last year; this year grant funds will pay overtime.

Utilities Summary: Electric - working with Dennis Delaney to possibly revise cost adjustment because there is so much water in the Colorado River there should be some purchased power discounts. With Council action, those savings could be moved into reducing purchase power costs without reducing actual revenues. He explained **electric's** capital expenses, \$2,418,100 - Agreement with Graham County Electric upgrade of 69 kV line, SPPR Agreement and purchase of Co-op facilities within next four years. The 69 kV line will be upgraded this year according to Agreement.

City Clerk Budget was reviewed. Salaries reduced due to elimination of position. Communications and Other Expenses increased due to 2012 Election, Municipal Code revisions, and publishing expenses required by State Law.

Human Resources Budget was reviewed. Employee benefits reduced. I.T. Communications split expenses with H.R. to cover costs of computers at Training Facility.

Human Resources, Admin Services - Internal Services Fund: Professional services increased due to providing computer upgrades. Capital expenses were reviewed and increase in expenses was explained.

Public Works Budgets were reviewed.

Public Works Administration; Building & Maintenance (reviewed capital expenses); Street lights; Parks (combined Parks and Cemetery); Sanitation; Highway User Fund & Streets (\$175,000 budgeted for street preservation); and Golf Course. There was discussion regarding the expenditures of the Golf Course. The City may end up taking the Golf Course back. The Mayor and Council requested putting the Golf Course on a future work session agenda.

Ann Waite stated in reviewing the detail of motor pool rentals of the Golf Course, it appears there are some inactive motor pool charges. Motor pool charges are to be reimbursed to the City.

MEETINGS:

League of Cities presenting Legislative Update at 10:00 a.m. at Thatcher Town Hall.

Employee Meetings will be held tomorrow at 10:00 a.m. and 2:00 p.m. for employees to receive information about insurance benefits. The meeting will be held at the PD Room.

ADJOURN: It was moved by Councilman Malloque, seconded by Councilman Smith, and carried 7-0 to adjourn regular session at 7:18:18 p.m. **MOTION ADOPTED**

APPROVED:

Wyn "Chris" Gibbs, Mayor
City of Safford

ATTEST:

Georgia Luster, MMC
City Clerk

CERTIFICATION

STATE OF ARIZONA)
) ss
County of Graham)

I hereby certify that the foregoing minutes are true and correct minutes of the Council Work Session of the City of Safford, Graham County, Arizona held Monday, June 6, 2011, and approved at a Regular Council Meeting on August 8, 2011. I further certify the meeting was duly called and held and that a quorum was present.

Dated: August 8, 2011

Georgia Luster, MMC, City Clerk