



“The mission of the City of Safford is to make Safford  
a great place to live, work, and visit”

**CITY OF SAFFORD CITY COUNCIL MINUTES  
MONDAY, JULY 11, 2011 @ 6:00 PM  
PHELPS DODGE ROOM AT THE LIBRARY**

PRESENT: Wyn “Chris” Gibbs, Mayor; Councilmember’s Danny Smith, Jacque Attaway, Ken Malloque, Gene Seale and Mary Bingham.

ABSENT: Jason Kouts, Vice Mayor.

STAFF PRESENT: David Kincaid, City Manager; Don Knight, Director Management & Budget; John Griffin, Police Chief; Christine Fisher, Personnel Director; Eric Buckley, Utilities Director; Rob Chesley, Public Works Director; Randy Petty, City Engineer; Kim Larkey, Information Processing Supervisor; Derek Kruger, I.T. & Communications Supervisor; Georgia Luster, City Clerk. Tom James, I.T. Specialist, assisted with the audio/video recording of the meeting.

STAFF ABSENT: Ann Waite, Finance Director

OTHERS PRESENT: Steve McGaughey, James Bryce, Dustin Welker, Chad Crockett, and Jon Johnson, Eastern Arizona Courier.

1. WELCOME AND CALL TO ORDER: Mayor Gibbs called the meeting to order at 6:00 p.m.
2. ROLL CALL: A quorum of the Council was present (6).
3. PLEDGE OF ALLEGIANCE TO THE FLAG: Mayor Gibbs led the Pledge of Allegiance to the Flag.
4. OPENING PRAYER: Councilman Seale offered the opening prayer.
5. CITIZEN COMMENTS ON AGENDA ITEMS: NONE
6. ADOPTION OF TENTATIVE BUDGET: The Mayor and City Council may wish to approve and adopt the Tentative Budget for the Fiscal Year ending June 30, 2012, as presented.  
City Manager Kincaid referred to the General Government Summary of revenues and expenditures. He said staff and council have been meeting weekly for the past six months attempting to provide a balanced budget and to continue providing high-quality services to the City, citizens and visitors. Unfortunately, difficult economic times

continue. He noted the budget is a balanced budget, both in general government and utilities areas. He stated the Tentative Budget has not changed since the Work Session held on Tuesday, July 5<sup>th</sup>. He noted significant decreases in general government, revenues and expenses as well as decreases in utilities. General government and utilities projected budgets are in the black based on the expenses and revenues. He referred to the required State forms, which reflect the numbers indicated in the General Government Summary. The State forms are not easy to read and understand. He pointed out a slight decrease from .3755% to .3744% on property tax indicated on Schedule B. The City only generates \$224,000 from property tax. Secondly, he pointed out previous discussions regarding the Boys and Girls Club. He has been conferring with Jon McHatton of Care Inc. relating to Care Inc. assuming the management of the Boys and Girls Club. If the Club does not continue to operate, it is recommended to set those funds aside for other needs. It is **staff's** recommendation to retain the \$130,000 line item through the end of **Club's** summer program which should be between August 1 - August 22 (approximately \$30,000 may be expended from the \$130,000 line item budget). He pointed out that the Tentative Budget may be reduced but cannot be increased.

Mayor Gibbs extended his appreciation to the **Councils'** commitment to become aware of and understand the budget. He also expressed appreciation to the staff for their diligence.

It was moved by Councilman Malloque, seconded by Councilmember Bingham and carried unanimously 6-0 to approve and adopt the Tentative Budget for the Fiscal Year ending June 30, 2012, as presented. **MOTION**

**ADOPTED**

7. PURCHASING CARD REPORT: The Mayor and City Council may wish to review and approve the Purchasing Card Report for 03/18/2011 through 04/18/2011.

It was moved by Councilmember Attaway, seconded by Councilman Malloque, and carried unanimously 6-0 to approve the Purchasing Card Report for 03/18/2011 through 04/18/2011 as presented. **MOTION ADOPTED**

8. INTERGOVERNMENTAL AGREEMENT: The Mayor and City Council may wish to consider the renewal of an Intergovernmental Agreement for the Service of Fire Trucks between the Town of Pima and the City of Safford.

City Manager Kincaid explained the Agreement was implemented one year ago because the Town would have to bring in a mechanic from out of town. The request is to renew the Agreement for an additional year. The Town of Pima has a fire truck in need of mechanical repair.

It was moved by Councilman Malloque, seconded by Councilmember Attaway, and carried 6-0 to approve the renewal of an Intergovernmental Agreement for the Service of Fire Trucks between the Town of Pima and the City of Safford.

**MOTION ADOPTED**

9. AWARD OF CITY WEBSITE DESIGN & REPLACEMENT: The City has bid the City Website Design and Replacement as per A.R.S. formal bidding procedures. The bid has been awarded to the lowest bidder, CivicPlus, for the amount of \$19,941.00. Derek Kruger will provide a brief presentation on CivicPlus and their abilities.

City Manager Kincaid stated the City's website is in need of some updating and the attempt to portray the City as a professional organization thru the website is being made. Derek Kruger, I.T. & Communications Supervisor, provided a brief presentation on CivicPlus. He explained CivicPlus is a professional company who will provide the City's website services. Bids were solicited and unfortunately only two bids were received. The discrepancy of the two bidders is simply their business model - one sells software and the other sells services (CivicPlus). CivicPlus will be very dynamic, easy to update, and will bring a lot of interactive functionality which people expect from today's websites. One of the options is the, notify me and alert center, which will allow sending emails and text messages to citizens; Facebook, Twitter, and etc. I.T. staff will be the Webmaster. The timeline is as follows:

- 3-5 week waiting list to start set up
- Provide training to staff (initially and on-going)
- Production 4-6 months
- Post production available for couple months
- Support, service and maintenance
- Annual support is \$4,000 (includes software updates)

CivicPlus currently serves over 800 municipalities. CivicPlus will build our site to suit Safford's government.

10. MEETING/ ACTIVITIES HELD BY COUNCIL OR CITY STAFF:

**City Manager Kincaid:** Will attend Risk Pool Annual Meeting on Friday, July 15<sup>th</sup> in Phoenix.

11. COUNCIL OR STAFF REQUESTS FOR AGENDA ITEMS: NONE

12. CITIZEN COMMENTS ON NON AGENDA ITEMS: NONE

City Manager Kincaid reminded the Council that the next meeting will be a work session to be held on July 25<sup>th</sup> at 6:00 p.m. The work session will be held at the Annex.

13. ADJOURN: It was moved by Councilmember Attaway, seconded by Councilmember Bingham and carried unanimously 6-0 to adjourn regular session at 6:22:32 p.m.

MOTION ADOPTED

APPROVED:

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Wyn "Chris" Gibbs, Mayor  
City of Safford

ATTEST:

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Georgia Luster, MMC  
City Clerk

CERTIFICATION

STATE OF ARIZONA )  
                              )    SS  
County of Graham     )

I hereby certify that the foregoing minutes are true and correct minutes of the regular council meeting of the City of Safford, Graham County, Arizona held Monday, July 11, 2011, and approved at a Regular Council Meeting on August 8, 2011. I further certify the meeting was duly called and held and that a quorum was present.

Dated: August 8, 2011

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Georgia Luster, MMC  
City Clerk