



"The mission of the City of Safford is to make Safford
a great place to live, work, and visit"

**CITY OF SAFFORD - REGULAR COUNCIL MEETING MINUTES
MONDAY, DECEMBER 12, 2011 @ 6:00 PM
PHELPS DODGE ROOM - LIBRARY**

PRESENT: Wyn "Chris" Gibbs, Mayor; Jason Kouts, Vice Mayor Council Member's Danny Smith, Ken Malloque, Jacque Attaway, and Gene Seale.

ABSENT: Mary Bingham, Councilmember, was excused for medical appointment in Phoenix.

STAFF PRESENT: David Kincaid, City Manager; Sandra Findley, Executive Secretary; Christine Fisher, Personnel Director; Rob Chesley, Public Works Director; John Griffin, Police Chief; Don Knight, Director Management & Budget; Ann Waite, Finance Director; Randy Petty, City Engineer; Jan Elliott, Library Director; and Georgia Luster, City Clerk. Tom James, IT Specialist, assisted with the audio/video recording of the meeting.

OTHERS PRESENT: Harold Colvin, Chris Skinner, Jennifer Skinner, Philip Tutor, Ray Patton, Jr., Justin Seale, John Howard, Jenny Howard, Kevin Porter, Clark Bingham, Chad Crockett, James and Julie Bryce, Valerie Buckley, Jon Johnson, Eastern Arizona Courier and others who did not sign in. Kelly Van Sharr video-taped the meeting.

1. **WELCOME AND CALL TO ORDER:** Mayor Gibbs welcomed everyone present and called the meeting to order at 6:00 p.m.
2. **ROLL CALL:** A quorum of the Council was present (6).
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs led the Pledge of Allegiance to the Flag.
4. **OPENING PRAYER:** Phillip Tutor offered the opening prayer.
5. **CITIZEN COMMENTS ON AGENDA ITEMS:** NONE
6. **CONSENT ITEMS:** The Mayor and City Council may wish to consider approving Items 1 through 9 as Consent Agenda Items.

1. November 14, 2011 Council Minutes and November 28, 2011 Work Session Minutes.
2. Police Report
3. Building Inspection Report
4. Public Works Report
5. Business License Report
6. Library Report
7. Utilities Consumption Report
8. Summary of Projects Planning and Grants Administration
9. Prosecution Report

It was noted that the Airport Report was not available due to the tragic airplane crash that took the life of Russel Hardy and others.

It was moved by Councilman Malloque, seconded by Councilmember Attaway and carried unanimously (6) to approve Items 1 through 9 as Consent Agenda Items.

MOTION ADOPTED

7. **PURCHASING CARD REPORT:** Consideration of Purchasing Card Report for 08/18/2011 through 9/20/2011. It was moved Councilman Smith, seconded by Councilman Malloque and carried unanimously (6) to approve the Purchasing Card Report for 08/18/2011 through 9/20/2011. **MOTION ADOPTED**
8. **RECOGNITION:** Recognition of the City of Safford by the Arizona State Parks Board for its commitment to help keep Roper Lake State Park open to the public. City Manager Kincaid stated the City and other sister communities provided in-kind services to help keep Roper Lake Park open to the public during this economic downturn. Arizona State Parks Board is recognizing the City of Safford for those services. He provided a Resolution to the Mayor and Council.

Mayor Gibbs read the Resolution in Recognition of the City of Safford issued by the Arizona State Parks Board.

9. **PRESENTATION OF CITY OF SAFFORD 2011 NATURAL GAS LIAISON MEETING:** Eric Buckley will present the "City of Safford 2011 Natural Gas Liaison Meeting". Included will be a segment on general gas safety concerns, gas emergency contacts and chain of command protocols, Blue Stake notification and other general information. Eric Buckley, Utilities Director, provided a Power Point Presentation (attached) regarding the City of Safford's Natural Gas Liaison Meeting. He explained the purpose of the Liaison Meeting is to review Federal Pipeline Safety Regulations, establishing and maintaining liaison with appropriate fire, police, and other public officials, and to acquaint the officials with the operator's ability in responding to a gas pipeline emergency. He recognized key staff members, Kevin Porter, Gas Division Manager and Justin Burnett,

Gas Compliance Officers, who keep the Gas Division of the City in compliance.

10. **ADOC PROGRAM AND RECOGNITION**: Ray Patton, Jr., will present a brief overview of the Arizona Department of Corrections (A.D.O.C.) Program and recognition of the department's assistance and cooperation in these economic times. Ray Patton, Jr. recognized and provided a brief history of the work crews provided by Arizona Department of Corrections (ADOC). He introduced Warden Brodhead, Sergeant Gardner, and Officer Skinner with ADOC. Mr. Patton explained that approximately 20-25 inmates from A.D.O.C. are employed with the City. These services are utilized through janitorial services for all city buildings, mechanic shop, public works, and fire crew. A.D.O.C. also provides a special labor crew to the City for large projects such as the airport, cemetery, reservoirs, etc. He expressed his appreciation to A.D.O.C. for providing these resources.

Warden Brodhead pointed out that as a state agency the Department of Corrections is always looking for ways to give back to the community. He applauded Mr. Patton and Mr. Chesley who have taken the initiative to utilize these services provided through this program. He stated the Program saves the City so much money and get so many projects done because they do have the resources. He recognized Sergeant Gardner and Officer Skinner.

11. **BOYS AND GIRLS CLUB**: Consider and approve Agreement for Contracted Services between the Boys and Girls Club of the Gila Valley, a non-profit corporation, and the City of Safford. City Manager Kincaid thanked Mr. Harold Colvin for his efforts on behalf of keeping the Boys and Girls Club. He stated the agreement has been reviewed and approved by the Boys and Girls Club of the Gila Valley and recommended the Council approve the agreement. He noted that the building is City property.

Vice Mayor Kouts suggested the City repair the building before the Club takes over. He noted that the Club had some water leaks during last year's hard freeze which damaged some of the sheet rock on the second level of the building. City Manager Kincaid responded that the City will look into the situation and provide the repair.

It was moved by Vice Mayor Kouts, seconded by Councilman Malloque, and carried unanimously (6) to approve an Agreement for Contracted Services between the Boys and Girls Club of the Gila Valley, a non-profit corporation, and the City of Safford.

MOTION ADOPTED

12. **2012 ELECTION INTERGOVERNMENTAL AGREEMENT**: Consider and approve an Intergovernmental Agreement between Graham County and the City of Safford for joint cooperation to conduct the City of Safford Primary Election to be held March 13, 2012, and if called, General Election to be held May 15, 2012.

City Manager Kincaid explained the IGA is an agreement between the City of Safford

and Graham County Elections Department to provide election services in the City's Primary Election on March 13, 2012 and, if needed, General Election on May 15, 2012.

It was moved by Councilmember Attaway, seconded by Vice Mayor Kouts and carried unanimously (6) to approve an Intergovernmental Agreement between Graham County and the City of Safford for joint cooperation to conduct the City of Safford Primary Election to be held March 13, 2012, and if called, General Election to be held May 15, 2012. **MOTION ADOPTED**

13. **FIRST READING OF ORDINANCE NO. 11-010:** First Reading of Ordinance No. 11-010, an Ordinance of the City of Safford adopting by reference, amending Title 13, Public Services, Chapter 13.16 Municipal Sewer System, Section 13.16.040, Prohibited Substances, generally, of the City of Safford Municipal Code, adding Sewage Pretreatment Policy. (Read Ordinance for the first reading by title only).

Mayor Gibbs read the First Reading of Title of Ordinance Number 11-010 into the record.

14. **PROPOSED LIBRARY POLICIES:** Consider, approve and adopt the following library policies: Circulation 4: Holds and Requests; and Management 8: Emergencies and Disasters/Evacuation Plan. It was moved by Councilmember Attaway, seconded by Councilman Malloque and carried unanimously (6) to approve and adopt the following library policies: Circulation 4: Holds and Requests; and Management 8: Emergencies and Disasters/Evacuation Plan. **MOTION ADOPTED**

15. **JOINT PROJECT AGREEMENT:** Consider and approve Joint Project Agreement between the State of Arizona and the City of Safford. Project Description: ADOT Airport Surface Treatment Program. City Manager Kincaid explained the Arizona Department of Transportation, Multi-modal Division, recently reinstated their pavement preservation program, and have new rounds of funding. In FY 2012, funding from this Agreement will assist by constructing an overlay on Taxiway AB and crack seal, seal coat and pavement markings on C & E (C & D). The City's cost is 10% of \$380,000.

It was moved by Councilman Malloque, seconded by Vice Mayor Kouts and carried unanimously (6) approve Joint Project Agreement between the State of Arizona and the City of Safford. Project Description: ADOT Airport Surface Treatment Program, and to authorize the City Manager to execute the Agreement. **MOTION ADOPTED**

16. **BID AWARD-STEEL POLE FABRICATION:** The Council may wish to award the fabrication and delivery of the 69kV Steel Transmission Poles to CMH Industries, Incorporated. City Manager Kincaid explained the bid award is for the transmission poles in relation to the construction of the 69kV line in relation to the agreement with Graham County Electric Cooperative.

It was moved by Vice Mayor Kouts, seconded by Councilmember Attaway and carried unanimously (6) to approve awarding the fabrication and the delivery of the 69kV Steel Transmission Poles to CMH Industries Incorporated, in the amount of \$234,286.00.

MOTION ADOPTED

17. **APPOINTMENT OF FIRE CHIEF:** The Council may wish to discuss and take possible action on confirming Clark Bingham as Fire Chief. City Manager Kincaid stated the Fire Department appointed new officers at their last meeting. Clark Bingham was elected the Fire Chief and per the Municipal Code, the Council is to confirm the election and appointment of the Fire Chief. Clark Bingham will take the position of Fire Chief effective January 1, 2012.

Vice Mayor Kouts asked Clark Bingham to approach the bench. He said that he believes Mr. Bingham will do a great job with the Fire Department and said he is looking forward to working with Mr. Bingham as the Fire Chief. Mayor Gibbs and the Council congratulated Chief Bingham.

Clark Bingham stated he was anxious to serve the City as the new Fire Chief.

It was moved by Vice Mayor Kouts, seconded by Councilman Malloque and carried unanimously (6) to confirm Clark Bingham as the new Fire Chief for the City of Safford Volunteer Fire Department effective January 1, 2012.

MOTION ADOPTED

18. **MEETING/ACTIVITIES HELD BY COUNCIL OR CITY STAFF:** City Manager Kincaid stated about six months ago Safford and communities within the Gila Valley partnered up to do a industry analysis and labor study. Freeport McMoRan has awarded a grant to target an industry analysis and labor study market forecast in an attempt to create some job development within the Valley other than retail. He pointed out that twelve outstanding bids were received from areas such as California, Oregon, Wisconsin, Pennsylvania, New York and Arizona. Proposals will be reviewed by all communities and interviews will be set up.

Vice Mayor Kouts asked for an update for hiring a Community Development Consultant. City Manager Kincaid stated three qualified candidates were interviewed. The position is a contract position. He will handle zoning code issues, annexation and facility development. He is very qualified and believes he will be a huge asset to the community.

December 28, 2011 - Reed Larson will begin employment with the City as a staff engineer.

December 13, 2011 - Quarterly Employee Meeting at 11:00 a.m. to be held in the PD Room.

19. **COUNCIL OR STAFF REQUESTS FOR AGENDA ITEMS: NONE**

20. **CITIZEN COMMENTS ON NON-AGENDA ITEMS: NONE**

20. **ADJOURN:** It was moved by Vice Mayor Kouts, seconded by Councilmember Attaway, and carried unanimously (6) to adjourn the meeting at 6:53:46 p.m.
MOTION ADOPTED

APPROVED:

Wyn "Chris" Gibbs, Mayor
City of Safford

ATTEST:

Georgia Luster, MMC
City Clerk

CERTIFICATION

STATE OF ARIZONA)
) ss
County of Graham)

I hereby certify that the foregoing minutes are a true and correct copy of the regular council meeting of the City of Safford, Graham County, Arizona held Monday, December 12, 2011, and approved at a Regular Council Meeting on January 9, 2012. I further certify the meeting was duly called, held and that a quorum was present.

Dated: January 9, 2012

Georgia Luster, MMC
City Clerk