



**“The mission of the City of Safford is to make Safford
a great place to live, work, and visit”**

**CITY OF SAFFORD - REGULAR COUNCIL MEETING SUMMARY
MONDAY, MARCH 12, 2012 @ 6:00 PM
PHELPS DODGE ROOM - LIBRARY**

PRESENT: Wyn “Chris” Gibbs, Mayor; Jason Kouts, Vice Mayor Council Member’s Danny Smith, Ken Malloque, Mary Bingham, and Gene Seale.

ABSENT: Council Member Attaway, excused.

STAFF PRESENT: David Kincaid, City Manager; Sandra Findley, Executive Secretary; Christine Fisher, Personnel Director; Rob Chesley, Public Works Director; Eric Buckley, Utilities Director; John Griffin, Police Chief; Don Knight, Director Management & Budget; Ann Waite, Finance Director; Jan Elliott, Library Director; Randy Petty, City Engineer; Dustin Welker, Planner/Downtown Manager; James Bryce, Utilities Electrician; Clark Bingham, Fire Chief; Vicki Foote, Library; Sally Holguin, Library; and Georgia Luster, City Clerk. Sam Napier, IT Lead Specialist, assisted with the audio/video recording of the meeting.

OTHERS PRESENT: Ray Tuttle, Heath Brown, Jon Stewart, Jeremy Samuels, Keith F. Greenberg, Fred Kriess, Roberta Norton, Honk Norton, Steve McGaughey, Dick Bingham, Chad Crockett, Steve and Diane Junion, Ioanna Morfessis, Jim Rounds, Arnold Lopez, Kenny McKinney, and others who did not sign in. Jon Johnson, Eastern Arizona Courier was present. The meeting was video-taped by Van Shaar Productions.

1. **WELCOME AND CALL TO ORDER:** Mayor Gibbs welcomed everyone to the meeting and called the meeting to order at 6:01 p.m.
2. **ROLL CALL:** A quorum of the Council was present (5).
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs led the Pledge of Allegiance to the Flag.
4. **OPENING PRAYER:** Rev. Bob Holliday offered the opening prayer.

The order of the meeting agenda was revised to reflect the introduction of IO.INC and the recognition of Chairman Tuttle.

8. **ECONOMIC DEVELOPMENT CONSULTANT:** The City of Safford received \$50,000 from the Freeport McMoRan Graham County Community Investment fund to perform a Community

Assessment and Target Industry analysis for Graham County. Twelve proposals were received. Representatives from Safford, Graham County, Thatcher, and Pima have chosen IO.INC. Introduction of Ioanna Morfessis and Jim Rounds of IO.INC.

9. **PLANNING AND ZONING COMMISSION RESIGNATION:** The Mayor and Council will recognize Chairman Tuttle with a plaque for his service and give direction for seeking candidate to fill the position on the City of Safford Planning and Zoning Commission. It was moved by Councilman Malloque, seconded by Council Member Bingham and carried unanimously to adjourn the regular meeting and open the Public Hearing at 6:14:03. **MOTION ADOPTED**
5. **PUBLIC HEARING:** In compliance with A.R.S. 38-431.02, a hearing to discuss the proposed City of Safford Integrated Resource Plan will be held by the City Council of the City of Safford, Graham County, Arizona. Public comments are welcome and encouraged.

Mayor Gibbs opened the Public Hearing to hear public comments and to discuss the proposed City of Safford Integrated Resource Plan. The City Manager explained a public hearing is part of the requirement of the renewal of the Plan. The Plan must be renewed and presented to the Council for approval every five years because the City receives federal power through the Hoover contract.

There were no comments from the public.

It was moved by Vice Mayor Kouts, seconded by Councilman Malloque and carried unanimously to close the Public Hearing and to open regular session at 6:15:42 p.m. **MOTION ADOPTED**

6. **INTEGRATED RESOURCE PLAN:** Consider and approve the Integrated Resource Plan for the City of Safford, copies of which have been made available to the public by notice and presented to the Safford City Council.

Eric Buckley, Utilities Director, provided a brief synopsis of the Plan.

It was moved by Councilman Malloque, seconded by Council Member Bingham, and carried unanimously to approve the Integrated Resource Plan for the City of Safford. **MOTION ADOPTED**

7. **CITIZEN COMMENTS ON AGENDA ITEMS: NONE**
10. **SEVERN TRENT:** Severn Trent provided annual report of the Wastewater Treatment Plant Operations.

11. **CONSENT ITEMS:** The Mayor and City Council may wish to consider approving Items 1 through 10 as Consent Agenda Items.

1. February 13, 2012 Council Minutes and February 27, 2012 Council Work Session Minutes
2. Police Report
3. Building Inspection Report
4. Public Works Report
5. Business License Report
6. Library Report
7. Utilities Consumption Report
8. Summary of Projects Planning and Grants Administration
9. Airport Report (not available)
10. Prosecution Report

It was moved by Councilman Malloque, seconded by Councilmember Bingham, and carried unanimously to approve Items 1 through 10 as Consent Agenda Items. The Airport Report was not available. **MOTION ADOPTED**

12. **PURCHASING CARD REPORT:** Consideration and approval of Purchasing Card Report for 11/18/2011 through 12/18/2011. It was moved by Vice Mayor Kouts, seconded by Councilmember Bingham, and carried unanimously to approve Purchasing Card Report for 11/18/2011 through 12/18/2011. **MOTION ADOPTED**

13. **FINANCIAL REPORTING:** Draft of additional financial reporting: City Manager Kincaid commented that the Council requested staff provide them with additional financial information. He distributed a draft report of accounts payable payments of \$5,000 or larger and asked the council to comment.

14. **COUNCIL SEAT VACANCY:** Danny Smith, Councilman submitted his resignation effective Thursday, March 8, 2012. The Mayor and City Council may consider filling the Council seat vacancy, selection of date, and procedure. The Council discussed the process of selecting and filling the vacancy of Danny Smith's council position. The council recommended advertising the council vacancy in the Courier and radios. A deadline of 3:00 PM, Thursday, March 29, 2012 was set for submitting applications.

15. **PROCLAMATION:** Proclamation proclaiming April as Fair Housing Month: It was moved by Councilman Malloque, seconded by Councilmember Bingham, and carried unanimously to approve a Proclamation proclaiming April as Fair Housing Month. **MOTION ADOPTED**

16. **INTERGOVERNMENTAL AGREEMENT:** The Mayor and City Council may wish to consider and approve Intergovernmental Agreement between the City of Safford and Graham County for Pictometry Imaging. It was moved by Councilman Malloque, seconded by Councilmember Bingham, and carried unanimously to approve Intergovernmental Agreement between the City of Safford and Graham County for Pictometry Imaging. **MOTION ADOPTED**
17. **SHARED-USE PATH, PHASE V:** The City has bid the "Shared-Use Path, Phase 5" as per A.R.S. Formal Bidding Procedures. Funds for this project come from the Arizona Department of Transportation, Local Transportation Enhancement. The City's match on this project is 5.7% (approximately \$6,800). The Mayor and City Council may wish to consider awarding the contract to Surface Contracting in the amount of \$119,610.70. It was moved by Vice Mayor Kouts, seconded by Councilman Malloque and carried unanimously to award the contract to Surface Contracting in the amount of \$119,610.70 for the Shared-Use Path, Phase 5. **MOTION ADOPTED**
18. **RESOLUTION NUMBER 12-008:** Consider and approve and adopt Resolution Number 12-008, a Resolution of the City of Safford, Graham County, Arizona stating the salary equivalency and the number of authorized positions for volunteer firefighters and reserve police officers in the City of Safford, and rescinding Resolution Number 11-002. It was moved by Councilman Malloque, seconded by Vice Mayor Kouts and carried unanimously to approve and adopt Resolution Number 12-008, a Resolution of the City of Safford, Graham County, Arizona stating the salary equivalency and the number of authorized positions for volunteer firefighters and reserve police officers in the City of Safford, and rescinding Resolution Number 11-002. **MOTION ADOPTED**
19. **LIMITED SERVICES CONTRACT:** Consider and approve Limited Services Contract between the City of Safford (City) and GovNET (Contractor) to install microwave equipment located at City Hall to provide backup communications via microwave to all locations connected to the Arizona Office of the Courts (AOC) network; and further authorize the City Manager to sign contract. The contract shall begin March 12, 2012 through June 30, 2013. It was moved by Vice Mayor Kouts, seconded by Councilman Malloque and carried unanimously to approve Limited Services Contract between the City of Safford (City) and GovNET (Contractor) to install microwave equipment located at City Hall to provide backup communications via microwave to all locations connected to the Arizona Office of the Courts (AOC) network; and further authorize the City Manager to sign contract. The contract shall begin March 12, 2012 through June 30, 2013. **MOTION ADOPTED**
20. **REDINGTON LAND AND CATTLE, CO. LEASE:** On April 15, 2009, the City of Safford entered into a commercial lease agreement with Redington Land and Cattle, Co. Lease. The original term of the lease had a monthly payment of \$618.78 for the first three years ending April 14, 2012. Beginning April 15, 2012 the rent would escalate to \$1,893.54. The Mayor and City Council may consider amending the Redington Land and Cattle, Co. Lease to where the lease rate would be 2.5% of the monthly gross sales with a minimum rental rate of \$675.00 adjusted annually by 3%. The monthly rate on a percentage basis will be reviewed every six months. It was moved

by Councilman Malloque, seconded by Councilmember Bingham, and carried 4-0 to amend the Redington Land and Cattle, Co. Lease to where the lease rate would be 2.5% of the monthly gross sales with a minimum rental rate of \$675.00 adjusted annually by 3%. The monthly rate on a percentage basis will be reviewed every six months. Vice Mayor Kouts opposed. **MOTION ADOPTED**

21. **RESOLUTION NO. 12-009: ARIZONA GOVERNOR'S OFFICE OF HIGHWAY SAFETY PLAN:** The Mayor and City Council may wish to approve and adopt Resolution No. 12-009, a Resolution of the City of Safford pertaining to the submission of Police Traffic Services Project for consideration in Arizona's 2013 Az GOHS Highway Safety Plan. It was moved by Councilman Malloque, seconded by Councilmember Bingham, and carried unanimously to approve and adopt Resolution No. 12-009, a Resolution of the City of Safford pertaining to the submission of Police Traffic Services Project for consideration in Arizona's 2013 Az GOHS Highway Safety Plan. **MOTION ADOPTED**

22. **RESOLUTION NO. 12-010: ARIZONA GOVERNOR'S OFFICE OF HIGHWAY SAFETY PLAN:** The Mayor and City Council may wish to approve and adopt Resolution No. 12-010, a Resolution of the City of Safford pertaining to the submission of DUI-Alcohol and Other Drugs Project for consideration in Arizona's 2013 Az GOHS Highway Safety Plan. It was moved by Councilmember Bingham, seconded by Councilman Malloque, and carried unanimously to approve and adopt Resolution No. 12-010, a Resolution of the City of Safford pertaining to the submission of DUI-Alcohol and Other Drugs Project for consideration in Arizona's 2013 Az GOHS Highway Safety Plan. **MOTION ADOPTED**

23. **MEETING/ACTIVITIES HELD BY COUNCIL OR CITY STAFF:**

City Manager Kincaid

City of Safford 2011 Consumer Confidence Report published and sent out. He commended Eric Buckley, Harry Williams and staff for doing an outstanding service.

Ann Waite & City Manager will meet with ADOR, March 19th to discuss sales tax collection reporting in an attempt to really understand the process. Additionally, ADOR representatives will be in Graham County, April 18, 19 & 20, to conduct a licensing canvassing of the business community in an attempt to help educate the businesses to the sales tax process. ADOR will canvass Safford on April 19th and 20th.

March 26th – Council Work Session – Preliminary stages of developing the budget.

24. **COUNCIL OR STAFF REQUESTS FOR AGENDA ITEMS:** NONE

25. **CITIZEN COMMENTS ON NON-AGENDA ITEMS:** Roberta Norton stated that she appreciates the time that staff and the council have given her. She stated she is the Co-chairman of the Tour

de Safford Event. ADOT has requested the application which requires permission from the City of Safford, Town of Thatcher, Town of Pima, Town of Duncan, Greenlee County, Graham County and the different police department entities. She requested the City Manager provide a letter of approval or denial so that she can file the application with ADOT.

City Manager Kincaid commented that the City has been advised by its insurance agency not to sponsor the event due to the fact that the Hospital insurance carrier has denied our coverage.

Mayor Gibbs asked Mrs. Norton to meet with the City Manager to discuss the procedure.

- 26. ADJOURN:** It was moved by Councilman Malloque, seconded by Councilmember Bingham and carried unanimously to adjourn the meeting at 7:36:03 p.m. **MOTION ADOPTED**