

MONDAY, AUGUST 8, 2022, at 6:00 pm
LIBRARY PROGRAM ROOM • 808 S. 7TH AVE. SAFFORD, ARIZONA

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1. **WELCOME AND CALL TO ORDER:** Vice Mayor Ortega called the meeting to order at 6:00 pm.
2. **ROLL CALL:** A quorum of the Council was present (6)

COUNCIL PRESENT: Richard Ortega, Vice Mayor; Councilmembers Gene Seale; Steve McGaughey; Arnold Lopez; Michael Andazola; and Brad Hemphill.

COUNCIL ABSENT: Jason Kouts, Mayor

STAFF PRESENT: John Cassella, City Manager; Glen Orr, Police Chief; Brian Avila, Police Capitan; Lance Henrie, Public Works Director/City Engineer; Kabrina Romero, Finance Officer; Victoria Silva, Library Director; Lesley Talley, Library Assistant; Sam Napier, IT Officer; Tamara Webster, City Clerk; Jaime Embick, Planning and Community Development Director; Danielle Palma, Human Resource Officer; Jason Brimhall, Utilities Director; Matthew Hoshal, Executive Assistant to the City Manager; Gabe Bowman, Assistant City Engineer; Cameron Atkins, Airport Manager; Mohamed Abdelmottelb, IT Support Specialist

OTHERS PRESENT: Jo Hancock, Tad Jacobson, Nora Rogers, Tim Linden, Toni Palomino, Paul R. David and other citizens that did not sign in.

3. **PLEDGE OF ALLEGIANCE:** Councilman Hemphill led the Pledge of Allegiance.
4. **INVOCATION:** Councilman Andazola gave the invocation.
5. **CITIZEN COMMENTS ON AGENDA ITEMS:** None
6. **CITIZEN COMMENTS ON NON-AGENDA ITEMS:** None
7. **NEW/OLD BUSINESS:**
 1. **PARKS AND RECREATION ADVISORY COMMITTEE APPOINTMENTS:** Request for the Mayor and City Council to approve and appoint five (5) applicants to the Parks and Recreation Advisory Committee. **MOTION ADOPTED**
8. **RESOLUTIONS:**
 1. **RESOLUTION R22-032 SAFFORD UNIFIED SCHOOL DISTRICT INTERGOVERNMENTAL AGREEMENT FOR JOINT FACILITY USE:** Request for the Mayor and City Council to adopt resolution R22-032, a resolution approving an intergovernmental agreement between the City of Safford and the Safford unified School District for use of school facilities. **MOTION ADOPTED**
9. **REPORTS: INFORMATION/DISCUSSION**
 1. P-CARD REPORT
 2. OVER \$5,000 REVENUES
 3. OVER \$5,000 EXPENSES
10. **ANNOUNCEMENT OF CURRENT EVENTS:** The Mayor or any member of Council may at this time present a summary of current events. However, no discussion shall take place on such items except for clarifying comments related to substance, time, and location.
 - Councilman Andazola announced Kyrsten Sinema will be at the airport for a meet August 9, 2022 at noon.

- Vice Mayor Ortega announced a SEAGO meeting on August 19, 2022
11. **REQUEST FOR FUTURE AGENDA ITEMS:** Any member of City Council may request that an item be placed on the agenda for a regular meeting of the City Council per City of Safford Code. If necessary, Council may have a discussion and take action to determine if an item may be placed on an agenda for an upcoming City Council meeting.
 - Vice Mayor Ortega requested an update on the Give from the Heart program.
 - Councilman Lopez requested that staff follow up on any items from previous meetings that staff stated they would get back to council regarding.
 12. **REPORT ON OPERATIONAL ITEMS:** The City Manager, members of city staff or those individuals designated by the Manager may present information pertinent to items under consideration or information related to the operation of the city. There shall however be no discussion at this time except for clarification inquiries. (If not listed below) **None**
 13. **CLOSE REGULAR MEETING AND RECONVENE INTO WORK SESSION MEETING:**
 14. **WORK SESSION:**
 1. **FAMILY & MEDICAL LEAVE ACT POLICY:** Request for the Mayor and City Council to discuss and provide direction on the Family & Medical Leave Act policy.
 2. **EMPLOYEE SICK LEAVE POLICY:** Request for the Mayor and City Council to discuss and provide direction on the Employee Sick Leave policy.
 3. **EMPLOYEE VACATION POLICY:** Request for the Mayor and City Council to discuss and provide direction on the Employee Vacation policy.
 4. **PLANNING & ZONING COMMISSION APPOINTMENT PROCESS:** Request for the Mayor and City Council to discuss and provide direction on possible updates to the P&Z Commission appointment process.
 5. **CEMETERY POLICY:** Request for the Mayor and City Council to discuss possible updates to the Employee Cemetery Policy for the City of Safford.
 15. **CLOSE WORK SESSION AND RECONVENE INTO EXECUTIVE SESSION:**
 16. **EXECUTIVE SESSION:** (The City Council may adjourn executive session and enter open session to take action.)
 1. **EXECUTIVE SESSION:** Pursuant to Arizona Revised Statutes §38-431.03(A)(3)(4). The Mayor and City Council will enter Executive Session to discuss operations at the Safford Regional Airport. (Staff, John Cassella) **INFORMATION/DISCUSSION**
 17. **CLOSE EXECUTIVE SESSION AND RECONVENE INTO REGULAR MEETING**
 18. **ADJOURNMENT:** It was moved by Councilman Andazola, seconded by Councilman Hemphill, and carried unanimously to adjourn City Council Meeting at 7:33 pm. **MOTION ADOPTED**